



To access My Print Center Android App

NOTE:

- To use the My Print Center Mobile App feature, make sure you are connected to the University's wireless network.
- **First time users**, do the following:
 - Download the **Pharos Print** App from the **Google Play Store**



Pharos Print
Pharos Systems International
Everyone

INSTALL

- When you open the application, you will be prompted to accept or decline push notifications from your phone.
- You will then be prompted to provide a Server Address and Server Port.

- Server Address:
printcenter.saintpeters.edu
- Server Port: **443**

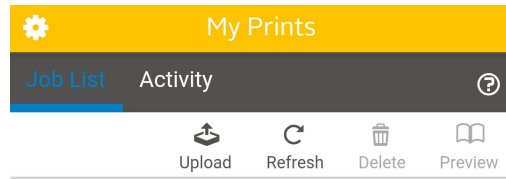
A screenshot of the Pharos Print app interface. It features a yellow background with the Pharos logo (a hand holding a flame) and the word "PHAROS" in white. Below the logo, there are two input fields: the first contains "printcenter.saintpeters.edu" and the second contains "443". A "Connect" button is visible at the bottom of the form.

- You will be prompted to provide your Saint Peter's University username and password.

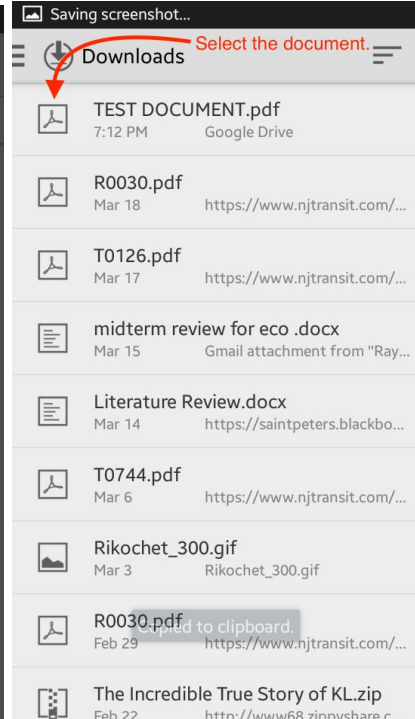
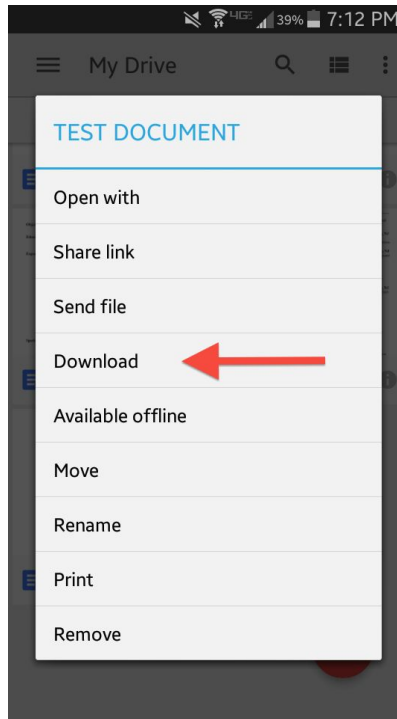
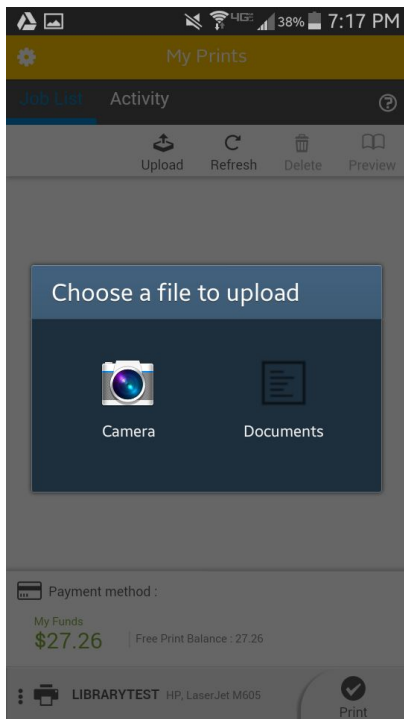
NOTE:

- The file to be printed must be local on the mobile device. If not, download the document you wish to print from your email or Google Drive as a PDF document. By default they are saved in the **Downloads** folder.
- File size to upload & print is limited to **52.4MB**

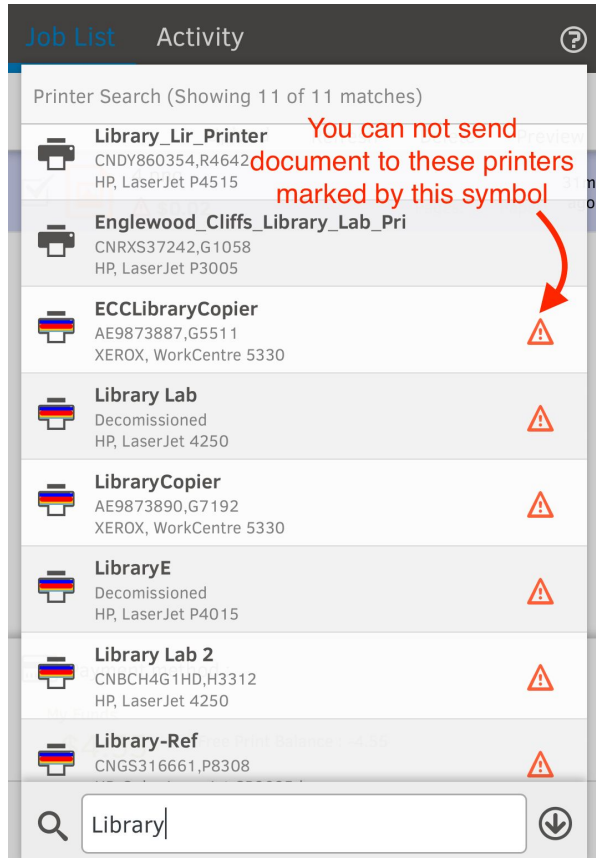
1. To Upload the document you wish to print, click **Upload** and search for the document in your **Downloads** folder on your mobile device.



Click Upload & search for the local document on your mobile device



- Your document should be listed under the **Job List** tab. Select the document, the **printer** you want to print your document to and click **Print**.



- A pop-up window will show up. Click **Confirm** to release the print job.

If you have any questions, please contact the IT Service Desk at [\(201\) 761-7800](tel:2017617800) or servicedesk@saintpeters.edu

