

Fellowship/Research Associate Chair's Report

(Chair's report should be submitted with an application to the Office of Faculty Research and Sponsored Programs)

This form is to be completed by the applicant's Chair unless the chair is an applicant for a Fellowship/Research Associate Award. In such a case, the Chair is ineligible to complete this form for any applicant in the Department. The Academic Dean, in consultation with the Chair, will select a replacement to complete this form.

1. Applicant Information

Name	Department
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2. Please check the program that the applicant is applying for.

- Faculty Fellowship**- Chair's reports and applications due to the OFRSP by September 8.
- Kenny Fund Fellowship**- Chair's reports and applications due to the OFRSP by October 15.
- Research Associate**- Chair's reports and applications due to the OFRSP by September 8.
- Faculty Teaching Associate**- Chair's reports and applications due to the OFRSP by September 8.
- James N. Loughran, S.J. Fellowship**- Chair's reports and applications are due to the OFRSP by September 8.
- Senior Research Professorship** – Chair's Report and applications are due to the OFRSP by February 15th.

3. Can the applicant be spared for the time requested?

- Yes No

If you answered, *no*, please explain the reasons.

4. All things considered, would it be more advantageous to postpone this request to a later date?

5. Will a replacement (full- or part-time) have to be obtained if the request is granted as submitted?

- Yes No

How would you plan to provide for the applicant's instructional duties?

At approximately what cost?

How would you plan to have the applicant's corollary duties (e.g., advising, committee assignments) discharged?

6. Please give a frank report of the proposal in terms of its suitability for the applicant's professional development, the applicant's ability to accomplish it in the time requested, and its importance for your department.

Signature

Date

4/13