



Company Deferral Promissory Note  
Academic Year 2014-2015

Spirit Id \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

I am submitting an employment letter to the University verifying employment and participation in the company reimbursement program. This promissory note is executed in lieu of the required advance payment for the amount due to my employer's policy on tuition reimbursement. Payment in full is due immediately upon withdrawal from the course(s) or 30 days after the last day of term classes. If payment is not received by the due date, I accept responsibility for payment of all charges in connection with the company deferment promissory note to be charged to my credit card as provided below, including penalties and collection charges should my account become delinquent, which may be based on a percentage at a maximum of 33% of the debt, and all costs and expenses, including reasonable attorney's fees, which are incurred in collection efforts for any amount not paid when due. If we are unable to charge your credit card you will have a \$30 late fee payment (Enter credit card info below Signature at the bottom of this form is agreement to the terms of this plan). If I default twice on the company deferment agreement, I understand that I will not be allowed to opt for this arrangement in the future. \*A 2.3% Convenience fee will be charged per AMEX transaction. \*A 2.0% Convenience fee will be charged per VISA, DISC, MC transaction.

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_ VCODE \_\_\_\_\_

\_\_\_\_\_  
Name as it appears on card Authorized Signature

I have read and understand the Guidelines for Company Deferral Program and I understand that I am fully responsible for the payment of my tuition.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**You may fax or pay in person at the locations listed below or make a web credit card payment via SPIRIT Online [www.saintpeters.edu/spirit](http://www.saintpeters.edu/spirit)**  
**Saint Peter's University · Enrollment Services · 2641 Kennedy Blvd · Jersey City NJ 07306 · Fax 201-761-6051**  
**Enrollment Services · 333 Hudson Terrace · Englewood Cliffs NJ 07632 · Fax 201-568-6614**