



Saint Peter's Account Request Form

(For Volunteers and Contractor Employees only)

Volunteers and employees of contractors working at Saint Peter's University who need access to university network resources must complete this form and have it authorized by the appropriate Director or Department Head. All information provided will be held in strictest confidence and will not be shared with any third party. **Accounts will expire on June 30th each year unless otherwise noted below.**

*(required fields)

*Last Name: _____

*First Name: _____ Middle Initial: _____

Address: _____

City: _____ State: _____ ZIP: _____

*Current E-Mail Address: _____

*Phone Number: _____

*Are you a volunteer? Y N

*Gender: M F *Date of Birth: _____

Job Title: _____

*Employer (Company Name): _____

*Access Start Date: _____

Access End Date (June 30 if not specified): _____

Will a Campus OneCard be needed: Yes No

Indicate Services needed:

Email Network Blackboard Other: _____

*Why is access needed:

Approving Director/Department Head Information

*Name: _____

*Phone: _____ *Email: _____

Approving Director/Department Head should mail completed form to servicedesk@saintpeters.edu from his/her Saint Peter's email account