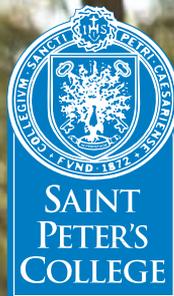


Graduate Catalog 2008–2009



THE JESUIT COLLEGE OF NEW JERSEY

EDUCATION. ONE STUDENT AT A TIME.

Admission Information

Saint Peter's College is an Equal Opportunity/ Affirmative Action Employer/ Institution. It does not discriminate on the basis of sex, race, marital status, color, religion, age, national or ethnic origin, disability, sexual orientation, or veteran's status. The College does not discriminate on any basis in the administration of its educational policies, scholarship and loan programs, and athletic and other College administered programs.

Applicants seeking admission to graduate study must hold bachelor's degrees from accredited American colleges or universities, or equivalent degrees from foreign colleges or universities. Students in the process of completing the bachelor's degrees may apply for admission, which will be contingent upon the successful completion of their bachelor's degrees.

General Admission Requirements

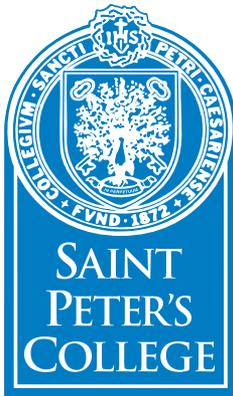
Graduate application requirements are unique to each program and can be found in the specific graduate program's admission requirement section.

How to Apply:

Visit the Graduate Programs/Admission House at 2624 Kennedy Boulevard in Jersey City. Call 201-761-6470 or email gradadmit@spc.edu for more information on admission to the graduate programs or to request an application.

Graduate Catalog

2008-2009



The Jesuit College of New Jersey

This Graduate Catalog was prepared in May 2008. The information is subject to change. The College reserves the right to add, amend, or repeal any of its regulations, policies, and programs, in whole or in part, at any time. The contents of this Catalog do not constitute a contract between Saint Peter's College and its students or other parties.

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Welcome

Welcome to Saint Peter's College, a school committed to the Jesuit tradition of quality education based on a sound philosophical foundation.

Graduate Programs

Saint Peter's offers the following graduate programs:

Master of Arts in Education. With concentrations in Administration and Supervision, Reading, Teaching and Special Education.

Graduate Education Certification Program. With certifications as a Supervisor, Teacher, and School Business Administrator.

Master of Science in Nursing. With concentration in Nursing Case Management Administration and Adult Primary Care (Adult Nurse Practitioner).

Master of Business Administration. A 48 credit-hour program with optional concentrations in finance, international business, management, management information systems, and marketing.

Master of Science in Accountancy. A 30-credit hour program preparing undergraduate accounting majors to take the CPA exam and non-accounting majors to prepare for a professional services role in consulting, information systems, or compliance.

Dual MBA/MS Accountancy. A 63-credit hour joint program offering two degrees and providing a strong accounting and professional services foundation along with the full breadth of an MBA degree.

Four Convenient Locations

Saint Peter's College offers its graduate programs at four sites:

Jersey City (Kennedy Boulevard)

Graduate Education, Business, and Accountancy.

Jersey City (Newport, near Exchange Place)

Graduate Business.

Englewood Cliffs (Hudson Terrace, near the George Washington Bridge)

Graduate Education, Nursing and Business.

South Amboy (Cardinal McCarrick High School)

Graduate Education and Business.

Trimesters, Semesters, and Summer Sessions

Business courses are offered on a trimester basis. Education and Nursing courses are offered both in a trimester and semester format. Check schedules at www.spc.edu.

Admission Information

Applicants seeking admission to graduate study must complete the admission requirements for each program. Refer to the academic program section of this catalog for such information.

Credit for Undergraduate and Graduate Course Work

Saint Peter's College may award credit for graduate courses taken at other schools. Certain requirements may be waived based upon undergraduate courses. Check with the program advisor for more information.

Academic Advisement

Academic advisors are available to assist students in planning their schedules. Individuals who have been accepted into a graduate program must meet with the Administrative Coordinator of that program for advisement prior to his/her initial registration for courses. An appointment can be scheduled by contacting one of the following offices.

- Graduate Education and Teacher Certification (201 761-6473) or graded@spc.edu.
- Master of Business Administration or MS in Accountancy (201 761-6472) or mba@spc.edu or msacct@spc.edu.
- Master of Science in Nursing (201 761-7490) or msn@spc.edu.

Saint Peter's College

About the College

Saint Peter's College was founded in 1872 as an independent undergraduate liberal arts college. It is one of 28 colleges and universities sponsored by the Society of Jesus and is committed to the Jesuit tradition of quality education based on a sound philosophical foundation. The College seeks to develop the whole person in preparation for a lifetime of learning, leadership, and service in a diverse and global society. The College has provided educational resources to the residents of Hudson County, Bergen County, Essex County and the surrounding communities for over one hundred twenty five years.

The College introduced graduate programs in the years:

- Master of Education (1979)
- Master of Business Administration (1988)
- Master of Science in Accountancy (1996)
- Master of Science in Nursing (1997)

Accreditations

Saint Peter's College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, an institutional accrediting agency recognized by the U.S. Secretary of Education and the Commission on Recognition of Postsecondary Accreditation. The Master of Science in Nursing program is accredited by the Commission on Collegiate Nursing Education. Saint Peter's College is recognized by the New Jersey State Department of Education and the University of the State of New York as an approved teacher-training college.

Campuses

The main campus of Saint Peter's College has long been a landmark on Kennedy Boulevard in Jersey City. The New York City skyline, visible from Jersey City, is a constant reminder of the College's proximity to a major cultural center. In 1975 Saint Peter's College established a branch campus at Englewood Cliffs located on the Palisades one mile north of the George Washington Bridge. The College also offers courses at other sites.

Graduate Education

Anthony Sciarrillo, Chairperson of Education and Director of Graduate Education

The goals of the Graduate Program in Education are to enable classroom teachers to continue their professional development by equipping them to move into positions of broadened responsibility, and to train qualified candidates who are interested in making a career change to the teaching profession. Graduate students are provided a value-oriented program based on the Catholic and Jesuit tradition of Saint Peter's College.

Master of Arts in Education

Saint Peter's College offers the degree of Master of Arts in Education in four concentrations of study:

- Administration and Supervision
- Reading
- Teaching
- Special Education

Each concentration prepares teachers for certification by the State of New Jersey in specific areas outlined for each of the programs.

Certification Programs

Certification Programs are offered for the following areas:

- Supervisor
- Teacher
- School Business Administrator

Program Availability

All courses are offered on a semester calendar at the main campus in Jersey City. The concentrations in teaching, administration and supervision, and special education are offered also at the Englewood Cliffs and South Amboy sites. The courses required for Teacher Certification are also offered on the trimester calendar on Saturdays at the Englewood Cliffs Campus. Selected courses are given at other sites.

Degree Requirements

Students must fulfill all matriculation requirements, course requirements, maintain a 3.0 cumulative average, and pass the comprehensive examinations.

Advisement

All candidates for a degree will be assigned an advisor upon entrance

into the MA in Education or the Teacher Certification Programs. All candidates must complete and sign an advisement form which can be obtained in the Graduate Education Office located in the Center for Graduate Studies at 2624 Kennedy Boulevard. Appointments with an advisor at both the Jersey City and Englewood Cliffs campuses may be arranged through the Graduate Education Office by calling (201) 761-6473.

Time Limitation

Ordinarily, students are expected to enroll continuously until their programs are completed. Students are required to maintain satisfactory academic progress. The latter includes maintaining the required grade point average and accumulating sufficient credits within the stipulated time frame of four years.

Graduate Education Curriculum

MA Education: Administration & Supervision

This concentration provides the opportunity to prepare for positions as Supervisor, Vice Principal, Principal, and Assistant Superintendent in Charge of Curriculum and/or Instruction. This concentration leads to New Jersey State Supervisor or Principal certification.

Foundation Courses

- GE500** Historical and Philosophical Foundations of Education
- GE502** Psychological Foundations of Learning
- GE505** Research in Education

Required Courses

- GE510** Principles of Curriculum Development
- GE511** Principles & Problems of School Administration
- GE512** Assessment of Student Ability & Achievement
- GE513** Fundamentals of Supervision: Elementary and Secondary
- GE514** School Finance
- GE516** School Law
- GE528** Internship in Administration & Supervision, I
Approved Electives (6 credits) Total Credits: (36)

MA Education: Reading

The concentration in reading, designed for qualified teachers who desire in-depth training as specialists in the Reading field, affords opportunities to investigate and apply the full range of reading approaches. The concentration in reading qualifies graduates for New Jersey State Certificates as Teacher of Reading, Reading Specialist, and with careful choice of electives, Supervisor.

Foundation Courses (3 credits each)

- GE500** Historical and Philosophical Foundations of Education
- GE502** Psychological Foundations of Learning
- GE505** Research in Education

Required Courses (3 credits each)

- GE512** Assessment of Student Ability & Achievement
 - GE570** Foundations of the Reading Curriculum
 - GE571** Diagnosis & Treatment of Children with Learning Disabilities
 - GE574** Diagnosis of Children with Reading Problems
 - GE576** Remediation of Children with Reading Problems
 - GE578** Supervision of Reading Programs
 - GE579** Supervised Practicum in Reading
- Approved Electives (6 credits) Total Credits: (36)**

MA Education: Teaching

The concentration in teaching is designed for liberal arts graduates who desire to make a career change to enter the field of teaching. Teachers in service both in private and public schools who lack full certification may also complete certification. Candidates who complete this concentration and pass the Praxis Examination may qualify for state certification in one of the following areas: Elementary Education, Art, English, Spanish, French, Italian, Marketing, Business, Music, Social Studies, Mathematics, Chemistry, Physics, Earth Science, Biological Science, Physical Science, or any Middle School Subject Area (referred to as Elementary with Specialization).

Foundation Courses (3 credits each)

- GE500** Historical and Philosophical Foundations of Education
- GE502** Psychological Foundations of Learning
- GE505** Research in Education

Required Courses

- GE510** Principles of Curriculum Development
- GE512** Assessment of Student Ability & Achievement
- GE540** Fundamentals of Methodology
- GE555** Computers in Curriculum Design and Evaluation
- GE570** Foundations of the Reading Curriculum

Field Experience

- GE547** Student Teaching (8 credits)

Elective (3 credits) Total Credits: (35)

MA Education: Special Education, Applied Behavior Analyst

The Master of Arts in Special Education with a specialization in applied behavior analysis is designed for individuals who have already earned a certification in either elementary or secondary education. The applied behavior analysis specialization focuses on students who have been diagnosed on the Autism spectrum or with Asperger Syndrome. In addition to learning instructional strategies and effective classroom management, individuals will participate in a sequence of applied behavior analysis courses, which will include focus on behavioral principles and procedures, application analysis, modification of behavior and behavioral research and methodology to evaluate interventions on students. Individuals who

successfully complete this program will earn a certificate as a teacher of the handicapped.

Required Courses

- GE614** Overview of Educational Disabilities and Foundations for Specialized Instruction
- GE615** Instructional Strategies for Students with Disabilities
- GE616** Effective Classroom Management and Behavioral Intervention
- GE617** Assisting Students with Special Needs in the General Education Class
- GE618** Assessment Techniques for Students with Disabilities
- GE631** Behavior Analysis I
- GE632** Behavior Analysis II
- GE633** Behavior Analysis III
- GE635** Research Seminar in Applied Behavior Analysis

Approved Electives (6) credits from below

- GE652** Curriculum Development for Students with Disabilities
- GE653** Assistive Technology - Uses and Applications
- GE654** Strategies for School, Home and Community Relationships
- GE655** Special Education and School Law

Total Credits:(33)

MA Education: Special Education, Literacy

The Master of Arts in Special Education with a specialization in literacy is designed for individuals who have already earned a certification in either elementary or secondary education. The literacy specialization focuses on students with reading and learning disabilities. Individuals who successfully complete the program will develop effective classroom management skills, assessment techniques, training, diagnosis and treatment of children with learning disabilities, and the use and application of assisted technology. Individuals who successfully complete this program will earn a certificate as a teacher of the handicapped.

Required Courses

- GE614** Overview of Educational Disabilities and Foundations for Specialized Instruction
- GE615** Instructional Strategies for Students with Disabilities
- GE616** Effective Classroom Management and Behavioral Intervention
- GE617** Assisting Students with Special Needs in the General Education Class
- GE618** Assessment Techniques for Students with Disabilities
- GE570** Foundations of the Reading Curriculum
- GE571** Diagnosis and Treatment of Children with Learning Disabilities
- GE574** Diagnosis of Children with Reading Problems
- GE577** Research Seminar in Literacy

Approved Electives (6) credits from below

- GE652** Curriculum Development for Students with Disabilities
- GE653** Assistive Technology - Uses and Applications

GE654 Strategies for School, Home and Community Relationships

GE655 Special Education and School Law

Total Credits:(33)

Supervisor Certification

GE510 Principles of Curriculum Development (3)

GE513 Fundamentals of Supervision (3)

One course selected from the following:

GE555 Computers in Curriculum Design and Evaluation (3)

GE570 Foundations of the Reading Curriculum (3)

GE596 Curriculum Enrichment Resources of the Metropolis (3)

One course selected from the following or any course from above not already taken:

GE528 Internship in Administration and Supervision (3)

GE578 Supervision of Reading Programs (3)

Total Credits: (12)

Teaching Certification

GE502 Psychological Foundations of Learning (3)

GE510 Principles of Curriculum Development (3)

GE512 Assessment of Student Ability & Achievement (3)

GE540 Fundamentals of Methodology (3)

GE555 Computers in Curriculum Design and Evaluation (3)

GE570 Foundations of the Reading Curriculum (3)

GE547 Student Teaching (8)

Total Credits:(26)

School Business Administrator Certification

GE511 Principles & Problems of School Administration (3)

GE513 Fundamentals of Supervision (3)

GE514 School Finance (3)

GE516 School Law (3)

AC151 Principles of Accounting I (or equivalent) (3)

EC101 Macroeconomics Principles (or equivalent) (3)

Total Credits:(18)

Notes on Certification Programs

- Students pursuing certification as a Supervisor also need a master's degree from an approved institution, a standard teaching license, and 3 years of teaching experience.
- Students pursuing teaching certification must attain a passing score on the Praxis Exam for their particular area of certification.
- Students pursuing certification as a School Business Administrator must possess either a master's degree from an approved institution or a CPA (Certified Public Accountant) license.

Admission Requirements

For the Master of Arts in Education Programs

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)
- Personal statement of educational and professional goals
- Official undergraduate and graduate transcripts from all institutions attended
- 2 letters of recommendation from academic/ professional references (recommendation form)
- Official GRE or MAT score
- Additional requirements for international students

For the Teacher Certification Program

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)
- Personal statement of educational and professional goals
- Official undergraduate and graduate transcripts from all institutions attended
- Additional requirements for international students

For the Supervisor of Instruction Certificate Program

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)
- Personal statement of educational and professional goals
- Official undergraduate and graduate transcripts from all institutions attended
- Evidence of a master's degree and 3 years of teaching experience
- Additional requirements for international students

For the School Business Administrator Program

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)
- Personal statement of educational and professional goals
- Official undergraduate and graduate transcripts from all institutions attended
- Evidence of a master's degree or a CPA license
- Additional requirements for international students

International Students

In addition to the above requirements for all education programs, international students must also submit:

- Official TOEFL scores. (TOEFL) scores showing a minimum of 550 on the written exam, a minimum of 213 on the computer-based exam and a minimum of 79 on the Internet-based exam will be accepted. The college code for score reporting is 2806.
- Course by course evaluation reporting a 4 year bachelor's degree (evaluations are accepted from World Education Services, Globe Language Services, Credentials Evaluation Service, Inc., International Consultants Inc., Educational Credentials Evaluators, Inc., and Foundation for International Services, Inc.)

All application correspondence should be with:

**The Office of Graduate Admission
Saint Peter's College
2624 Kennedy Boulevard
Jersey City, NJ 07306
(201)761-6470**

Graduate Education Course Descriptions

GE500. Historical and Philosophical Foundations of Education

Examination of the historical and philosophical foundations of education in our socially and culturally diverse country; introduction to thoughts of influential educators and the principles and ideas underlying educational policies; development of personal philosophy of education through identification of ideologies behind educational systems, curricula, and goals.

GE502. Psychological Foundations of Learning

Processes, conditions, and techniques associated with learning in early elementary, elementary, early adolescent, and late adolescent stages of development; human development and learning theories along with their applications; the learning environment, the nature of knowledge, motivational patterns, effective study, intelligence, personality, mental health, moral integrity, and communication.

GE505. Research in Education

Survey of the basic concepts, procedures, and language of social science research: problem formulation, research design, data collection, data analysis and interpretation. Development of the student's ability to appraise published research. The use of data-based research in administrative decision-making.

GE510. Principles of Curriculum Development

Principles, organizations, and procedures in the design and implementation of the curriculum grades K-12, roles and processes in curriculum change for teachers, supervisors, and administrators. The impact of philosophy, social forces, human development theory, and the nature of learning on curriculum design, and exploration of history of curriculum in American public schools

(K-12). Development of research-based curriculum criteria to aid in the development and analysis of curriculum. The role of curriculum leader as a communicator to the school and community.

GE511. Principles and Problems of School Administration

Theories of leadership behavior: the changing role of the administrator, the role of school personnel in administration, school and community relationships, budget-planning responsibilities, master schedule construction, relationships with staff and students, problem-solving techniques, use of data-based research in administrative decision-making, educational leader as communicator to faculty, staff, students, and community; school administrator as manager of implementation of NJCCCS; educational leader as human resource manager.

GE512. Assessment of Student Ability and Achievement

Student assessment at each level; modern tests and trends in testing; psychological and achievement tests; the evaluation of the learner, including the physically challenged and disadvantaged child; various factors that affect test scores, use of statistical analysis in measuring assessment and in making administrative decisions; communication of achievement to students, faculty, and community.

GE513. Fundamentals of Supervision: Elementary and Secondary

The supervisor's role as an educational leader/ consultant; objectives and techniques of instructional supervision; organizational theory; state-mandated rules for evaluation of teachers and administrators; an analysis of evaluative instruments; the supervisor as curriculum manager; role of NJCCCS in curriculum, supervision and professional development; supervisor in role as communicator to faculty and staff.

GE514. School Finance

A study of the role of the local, state, and federal government in the financing of public education; the history of school finance in the United States; preparing school budgets; analyzing cost-quality instruments; the role of the school budget in the broader community; the role of the NJCCCS in school finance; communication of the implications of the budget to the school and the community.

GE516. School Law

A study of the legal framework in which public education operates; principles of school governance; landmark court cases; students' and teachers' rights and responsibilities; principles of the Bill of Rights; federal and state laws affecting education and schools; school laws relating to the state department of education, school district and local board of education; school safety and security.

GE528. Internship in Administration and Supervision

Internship arranged to give students on-the-job training. Supervision provided by college staff in conjunction with the superintendent of the school district and building principal or supervisor. Log of activities required, including participation in activities such as human resource management, staff supervision, communication with faculty, students, and community,

school budgeting, and curricular/assessment activities centered on New Jersey Core Curriculum Content Standards.

GE540. Fundamentals of Methodology

An analysis of effective teaching skills, classroom management techniques, successful motivational strategies, objectives, lesson plans, and innovative methods.

GE547. Student Teaching

Supervised classroom teaching experience on the elementary or secondary level, including seminar meetings and conferences scheduled prior to and during the student teaching term.

GE548. Teaching Internship, I

Supervised classroom teaching experience, including seminars and conferences designed for those who begin teaching without having completed student teaching.

GE549. Teaching Internship, II

Supervised classroom teaching experience, including seminars and conferences designed for those who begin teaching without having completed student teaching.

GE555. Computers in Curriculum Design & Evaluation

Application of computer in curriculum design, including areas such as instructional technology, research, communication with school community, and study skills; use of the internet in formulating inter-disciplinary learning units to meet the New Jersey Core Curriculum Content Standards in all areas. The evaluation of the use of technology in school curriculum.

GE570. Foundations of the Reading Curriculum

The nature of the reading process: material and techniques used in readiness, language experience, work analysis, basic text, comprehension, content area, study skills, and speed reading. Introduction to research-based models of reading instruction and curriculum development; analysis of New Jersey Core Curriculum Standards in language arts & literacy; teaching reading across all areas of the curriculum.

GE571. Diagnosis and Treatment of Children with Learning Disabilities

Theory and practice in identification, evaluation, and remediation of learning disabilities; understanding the role of the child study team; development of IEP; introduction to legislation supporting students with disabilities; summary of research on the human brain related to learning disabilities; formal and informal stages of referring students for learning evaluation.

GE574. Diagnosis of Children with Reading Problems

Techniques for diagnosing elementary and high school students with reading difficulties; causes of reading problems; evaluation of frequently used tests and inventories including group and individual, survey and diagnostic, formal and informal; communication of results to parents and colleagues; case study analysis of students with reading disabilities.

GE576. Remediation of Children with Reading Problems

Remediation of elementary and high school students with reading difficulties;

interpretation of frequently used tests and inventories including group and individual, survey and diagnostic, formal and informal; techniques of remedial and corrective treatment of reading disorders; evaluation of materials used in remediation; development of an IEP for reading.

GE577. Research Seminar in Literacy

This course represents the basic concepts, procedures, and language of social sciences research: problem formation, research design, data collection, data analysis and interpretation. The ethical and legal aspects of conducting educational research and sampling techniques in schools are explored. Students will learn to analyze and develop a related research project with the guidance of the professor. The course is specifically designed to provide students with the necessary knowledge to interpret, evaluate and apply research as it relates to special education and language literacy.

GE578. Supervision of Reading Programs

Administering and supervising reading programs; initiating programs; conducting in-service training; developing a budget; conducting an evaluation of K-12 programs and personnel; research-based models for effective reading instruction; textbook selection; faculty development in areas of reading related to New Jersey Core Curriculum Content Standards.

GE579. Supervised Practicum in Reading

Field experience: the opportunity for students to gain practical knowledge and experience in the fields of developmental and remedial reading instruction; development of a case study in diagnosis and remediation of reading problems; work is supervised by a licensed reading specialist.

GE593. Durant Seminar

Survey of theory and current critical sources relating to the field of study of the Durant Scholar.

GE596. Curriculum Development Using Resources of the Metropolis

Utilizing the rich environment of the metropolis to fulfill the New Jersey Core Curriculum Content Standards; creation of inter-disciplinary curriculum model using experience derived from field work in the metropolis; evaluation of curriculum integrating the resources of the metropolis; using art, architecture, music, drama, museums, consulates, and the churches of the metropolis as curriculum resources in the classroom.

GE599. Independent Study

Study of a selected topic in depth utilizing field-based or data-based educational research. Prerequisite: Approval of the Director.

GE614. Overview of Educational Disabilities and Foundations for Specialized Instruction

This course provides an overview and introduction to educational disabilities and special education. Characteristics and prevalence of a wide range of disabilities will be explored. Students will consider contemporary instructional approaches used for specialized populations.

GE615. Instructional Strategies for Students with Disabilities

This course provides students with knowledge and skills necessary to provide instruction that is both individualized and aligned with core course expectations. Multi-sensory and multiple intelligence learning theories will be explored. Instructional emphasis will be provided toward teacher techniques that assist their students in the development of their own strategies and skills with the ultimate goal of independent living.

GE616. Effective Classroom Management and Behavioral Intervention

This course will explore and consider behavior management theories and techniques. Recognition of behavior difficulties, consideration of behavior assessment devices and application of behavior management systems applicable to whole class and individual students will be provided.

GE617. Assisting Students with Special Needs in the General Education Class

Techniques and considerations to facilitate learning for all students will be explored. Examination of inclusionary learning theories such as differentiated instruction and universal instructional design will be emphasized. Course content will include adaptation of the learning environment, developing supports for special needs students using a collaborative approach and knowledge of in-class support methods.

GE618. Assessment Techniques for Students with Disabilities

Students will be introduced to the use of assessment based decision making. Applications of assessment toward special education eligibility, informed instruction, and behavior management will occur. Background, procedures and application of both functional and formal standardized testing will be examined. Students will gain familiarity with testing most frequently utilized for special needs populations.

GE631. Behavior Analysis I

Focus on behavioral principles and procedures associated with the acquisition of new behavior and modification of existing behavior. Includes reinforcement, punishment, extinction, discrimination, drawing generalization, shaping, classical conditioning, conditioned reinforcement, and schedules of reinforcement application of these principles or developmental disabilities, academic skills and optimal behaviors.

GE632. Applied Behavior Analysis II

Focus on complex behavioral principles and issues surrounding the application of behavioral principles in the analysis and modification of behavior. Student will learn to identify behavior and environment relations that constitute behavioral deficits or excesses.

GE633. Applied Behavior Analysis III

Course focuses on behavioral research and methodology to evaluate interventions based on single-subject experimental decisions. Different behavior assessment and behavior intervention strategies will be examined.

GE635. Research Seminar in Applied Behavior Analysis

This course will guide the student through the process of reviewing and

analyzing data from a variety of sources, discussing various types of research designs, understanding the role of descriptive and inferential statistics, and the development and implementation of a thorough research project. Students will survey basic concepts, procedures and terminology used in education research. The ethical and legal aspects of conducting educational research and sampling techniques will be explored. The course is specifically designed to provide students with the necessary knowledge to interpret, evaluate, and apply research as it relates to special education and applied behavior analysis.

GE652. Curriculum Development for Students with Disabilities

Students will gain knowledge in regard to curriculum design, curricular adaptations, material selection and other pertinent instructional planning considerations for students with disabilities in both integrated and segregated settings. Appropriate focus and emphasis will be provided on the New Jersey Professional Standards for Teachers, New Jersey Core Course proficiencies, and standards recommended by state associations specializing in special education instruction.

GE653. Assistive Technology – Uses and Applications

Students will be introduced to the wide variety of assistive technology and will examine its usefulness and utility for students with disabilities. Consideration of assistive technology applications towards content instruction, student response, enhancement of classroom management, provision of social intervention and transition services will occur.

GE654. Strategies for School, Home and Community Relationships

This course is designed to heighten sensitivity to the needs of families of children with disabilities and to develop techniques educators can utilize to assist families. Emphasis will be devoted to effective home-school team building and the identification and utilization of community resources that assist in meeting family based needs.

GE655. Special Education and School Law

This class will examine legislation and case law concerned with the education of students with disabilities. Consideration will be given to the Individuals with Disabilities Education Improvement Act. Section 504 of the 1973 Civil Rights Act, Americans with Disabilities Act and relevant state legislation. Students will be provided with mandated requirements in the identification, evaluation, placement and instruction of students with disabilities.

Graduate Business

John J Hampton, Director of Graduate Business Programs

The goal of the MBA Program is to prepare candidates to manage people, assets, ideas, and technology in a rapidly-changing environment. Courses develop critical-thinking and decision making skills with a particular focus operational, strategic, and financial risk.

MASTER OF BUSINESS ADMINISTRATION

Saint Peter's College offers the degree of Master of Business Administration in five optional concentrations of study:

- Finance
- Marketing
- Management
- International Business
- Management Information Systems

Program Availability

The courses are offered on a trimester calendar at the main campus in Jersey City and at the Englewood Cliffs Campus. Selected courses are given at other sites.

Degree Requirements

Candidates must fulfill all matriculation requirements and course requirements, complete 48 credits and maintain a minimum cumulative GPA of 3.0.

Advisement

Saint Peter's College assigns an academic advisor to every candidate. Graduate business degree candidates can register for classes in person at Enrollment Services, or online by visiting www.spc.edu, Graduate Programs, and "How to Register for Courses".

Time Limitation

Ordinarily, students are expected to enroll continuously until their programs are completed. Students are required to maintain satisfactory academic progress. The latter includes maintaining the required grade point average and accumulating sufficient credits within the stipulated time frame of four years.

Graduate Business Curriculum

Candidates must complete 48 credits with a minimum cumulative GPA of 3.0. Individuals with undergraduate credit in business, accounting, statistics, computer science, and economics may complete the program in 36 credits.

Qualifying candidates may also transfer in a maximum of six credits from other graduate degree programs. For these candidates, the program may be completed in 30 credits.

Core Courses (24 credits)

These courses provide the foundation for many of the concepts introduced in later courses. They should be taken early in the program. Up to 12 credits may be waived for candidates who have completed an undergraduate business major. The courses are:

AC501 Managerial Accounting.

CS510 Management Information Systems.

EC520 Macroeconomics.

FN530 Corporate Finance (or an approved substitution).

GB503 Statistics for Managerial Decision Making (or an approved substitution).

GB511 Management and Human Behavior (or an approved substitution).

GB513 Marketing Management (or an approved substitution).

GB517 Business Ethics and Legal Liability

Concentrations (9 credits)

Optional concentrations focus the candidate on a specific area to achieve depth of knowledge. Concentrations are available in Finance, Marketing, Management, International Business, and Management Information Systems. Candidates may follow the recommended courses below or may design a concentration to meet specific goals and reflect individual backgrounds. A candidate may complete a second concentration by taking an additional 6 credits above the 48 required for a degree.

Electives (12-21 credits)

Breadth in the program is provided in each concentration and also by allowing the selection of elective credits. Candidates should choose these courses to gain knowledge in areas that will help achieve their career goals. A candidate may not choose an elective course in the same area as a concentration. If no concentration is selected, 21 credits of electives may be taken.

Capstone (3 credits)

GB695 Global Business Policy or **GB649** Outlaw Regimes and Corruption is required and should be taken near the end of the program.

Master of Science in Accountancy

The MS in Accountancy is a 30-credit hour program that meets three needs:

150 Hour CPA Requirement. Many states require 150 total credits to sit in

for the CPA exam. This degree, along with a 120 credit hour undergraduate accounting degree, can qualify a student to sit for the exam.

Stand-alone Professional Services Credential. Prepares any college graduate for a career in accounting professional services, risk management or compliance.

Combined Management and Accounting Foundation. The dual program adds an accounting, risk management, and compliance foundation to the breadth of knowledge gained in the MBA program.

Employers and accounting firms are seeking graduates who understand fraudulent financial reporting, weak internal controls, corporate wrongdoing, ethical standards, and legal requirements. Graduates can help strengthen the financial reporting and risk management practices of their employers or their clients.

The MS in Accountancy prepares candidates to understand:

- Inaccurate or Fraudulent Financial Reporting, Strategies to reduce significant errors in financial reports, Errors in financial reports,
- Internal Controls and Compliance, Preventing, detecting, and deterring non-compliance with regulations and policies,
- Analytical Skills, Problem solving and judgment skills to improve financial reporting and risk management,
- Ethics and Legal Liability, Integration of ethical values into processes to reduce allegations of wrongdoing and the risk of lawsuits.

MS in Accountancy Curriculum

An MS candidate must take 10 courses (30 credits) with mandatory academic coverage of the topics covered in the following courses:

AC501 Managerial Accounting (3)

AC520 Financial Accounting and Reporting (3)

AC541 Internal Controls and Compliance: Sarbanes Oxley (3)

AC543 Forensic Accounting and Internal Auditing (3)

In addition, a candidate must complete a minimum of two of the following courses:

CS663 Database and Knowledge Management Systems (3)

GB517 Business Ethics and Legal Liability (3)

GB626 Business System Interruption

GB629 Enterprise Risk Management (3)

GB631 Risk Management and Insurance (3)

GB636 Financial Aspects of Risk Management (3)

Saint Peter's may waive courses where the candidate has already covered

the material in an undergraduate or graduate college-level course. Whatever the background, a candidate must complete at Saint Peter's 12-15 credits of graduate accounting and 15-18 credits of graduate business, computer science, finance, or management courses, a total of 30 credits with a minimum cumulative grade point average of 3.0

A candidate who has an MBA from another institution may complete the MS in Accountancy degree program in 24 credits.

Dual MBA/MS Degrees

The dual M.B.A. and M.S. program provides two degrees to graduate business candidates. The joint program prepares candidates for senior financial and accounting positions where a breadth of management knowledge is combined with an in-depth understanding of accounting and risk management issues. The program emphasizes ethics, teamwork, and decision making. Candidates must complete 63 credits with a minimum cumulative grade point average of 3.00. Adjustments will be made for individuals with undergraduate credit in business, accounting, statistics, computer science, and economics. They may complete the program in 51 credits.

Candidates may transfer into the program a maximum of six credits from other graduate degree programs. They may complete the program in 45 credits.

Whatever the background, a candidate must complete at Saint Peter's 12-15 credits of graduate accounting and 36-39 credits of graduate business, computer science, finance, or management courses, a total of 51 credits, with a minimum cumulative grade point average of 3.0.

Dual M.B.A. and M.S. Curriculum

An MBA/MS Accountancy candidate must complete a program of mandatory academic coverage of the topics covered in the following courses:

Core (24 credits)

AC501 Managerial Accounting.

CS510 Management Information Systems.

EC520 Macroeconomics.

FN530 Corporate Finance (or an approved substitution).

GB503 Statistics for Managerial Decision Making (or an approved substitution).

GB511 Management and Human Behavior (or an approved substitution).

GB513 Marketing Management (or an approved substitution).

GB517 Business Ethics and Legal Liability

Required Courses (9 credits)

AC520 Financial Accounting and Reporting

AC541 Internal Controls and Compliance: Sarbanes Oxley

AC543 Forensic Accounting and Internal Auditing

Required Courses (Choose 6 credits from the following)

CS663 Database and Knowledge Management Systems

GB626 Business System Interruption.

GB629 Enterprise risk Management (3)

GB631 Risk Management and Insurance (3)

GB636 Financial Aspects of Risk Management (3)

Electives (21 credits) Graduate business, finance, management, marketing, economics, and computer science courses.

Capstone (3 credits) Gb695 Global Business Policy or Gb637 Outlaw Regimes and Corruption

MBA Concentrations

The following concentrations may be included as part of the MBA or dual MBA/MS degrees A second concentration requires an additional 6 credits above those required to graduate from the program.

Finance. (3 courses) Choose from:

EC530 Managerial Economics

FN535 International Finance

FN580 Financial Statement Analysis

FN570 Investment Analysis

FN565 Derivative Markets

FN590 Seminar in Finance

EC595 Seminar in Macroeconomic Policy & International Finance

GB636 Financial Aspects of Risk Management

International Business. (3 courses) Choose from:

GB625 International Business

GB627 Cultural Dimensions in International Business

GB629 Enterprise Risk Management.

GB633 Executive Seminar in Business Strategy

GB643 International Marketing.

GB647 Global Logistics.

GB649 Outlaw Regimes and Corruption

FN535 International Finance.

Management. (3 courses) Choose from:

GB621 Human Resource Management.

GB623 Entrepreneurship and Innovation.

GB625 International Business.

GB629 Enterprise Risk Management.

GB631 Risk Management and Insurance

GB633 Executive Seminar in Business Strategy

GB635 Statistical Aspects of Risk Management

Management Information Systems. (3 courses) Choose from:

CS661 E-Commerce Technology.

CS663 Database and Knowledge Management Systems.

CS665 Analysis and Development of Information Systems.

CS667 Disaster Recovery and Business Continuity.

CS669 Software Tools for Managers.

GB624 Technology for Managers.

GB626 Business System Interruption.

Marketing. (3 courses) Choose from:

GB641 Marketing Strategy.

GB643 International Marketing.

GB647 Global Logistics.

GB645 Marketing Research.

GB649 Outlaw Regimes and Corruption.

Admission Requirements

For the Master of Business Administration

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)
- Transcript showing completion of bachelor's degree

The College may request additional information, including a resume showing business or professional experience, scores on the GMAT, GRE, MAT, LSAT, or other standardized exams, letters of recommendation, and a statement expressing the career goals of the applicant. If graduate transfer credit is requested, an official transcript must be submitted. The College will promptly notify applicants of the status of the application.

Applicants will be evaluated based upon information submitted in the application and undergraduate grade point averages.

International Students

In addition to the above requirements, international students must also submit:

Evidence of English language proficiency. The applicant may submit a TOEFL score, a transcript showing successful completion of college courses taught in English, or a letter from an administrator or professor at a college or university identifying the level of English language proficiency.

All application correspondence should be with:

**The Office of Graduate Admission
Saint Peter's College
2624 Kennedy Boulevard
Jersey City, NJ 07306
(201)761-6470**

Graduate Business Course Descriptions

Core Courses

AC501. Managerial Accounting

This course covers the processes of identifying, measuring, analyzing, interpreting, and communicating accounting and financial data needed to make strategic and operational decisions. Students learn about the issues facing service, nonprofit, retail, and manufacturing firms and about topics such as activity-based costing, customer profitability analysis and budgeting and performance evaluation.

GB503. Statistics for Managerial Decision Making

This course covers concepts of probability and statistics needed by managers to analyze and interpret numerical data in uncertain environments. It includes hypothesis testing, regression and correlation analysis and analysis of variance. Concepts are discussed in a framework of real world applications.

EC520. Macroeconomics

Exploration of major macroeconomics issues, policies, and problems. A case-study approach is used to examine macroeconomic performance, the impact of public policy on economic activity and financial markets, the dynamics of inflationary forces, and the changing role of the U.S. in the world economy.

CS510. Management Information Systems

This course provides an understanding of information systems development, planning and control, utilization of computer resources, telecommunications, database concepts, the automated office, and end user programs. It provides in-depth analysis of business applications, including enterprise resource planning systems and electronic commerce.

Foundation Courses

GB511. Management and Human Behavior

This course covers planning, organizing, staffing, directing, and the management of change in a modern organization. It examines decision making and problem solving in pursuit of organizational goals. It addresses human behavior in the areas of motivation, communication, and interpersonal relations.

GB513. Marketing Management

This course examines the field of marketing and the dynamics of matching goods and services with customer and consumer needs. Topics include strategic planning, marketing research, and buyer behavior of businesses and consumers. The course covers the marketing functions of product mix and branding, price determination, channels of distribution and promotion and advertising.

FN530. Corporate Finance

An overview of financial principles and problems associated with the

financial management of business organizations. Topics include financial statement analysis and planning, time value of money, securities valuation, capital budgeting, capital asset pricing model, cost of capital, capital structure and working capital management. Prerequisite: Ac520

GB517. Business Ethics and Legal Liability

This course provides an understanding of the legal and other exposures that confront organizations that fail to operate in a framework of honesty, integrity, and ethical behavior. It assists students in understanding their own value systems and how they fit within different organizational cultures. It develops skills to help a manager effectively and efficiently analyze legal and ethical consequences in a variety of business situations. It develops an awareness of the challenges of creating and maintaining an ethical corporate environment.

Finance Courses

EC530. Managerial Economics

Application of economic theory and methodology to business decision making. The course focuses on how managers can improve their understanding of the economic environment and its impact on the business firm. Tools will be discussed which improve the economic efficiency of managerial decisions.

FN535. International Finance

A survey of the international financial environment, the goals and unique risks faced by the multinational enterprise. Topics include balance of payments, the foreign exchange market, parity conditions, international banking and capital markets. A special emphasis is on foreign exchange rate risks of transaction, economic and translation exposure. Other selected topics such as international capital budgeting and cost of capital are also included. Prerequisite: Fn530.

FN565. Derivative Markets

An examination of derivative securities, market structures, and various valuation models. The course includes discussion of spot and future markets, the valuation of futures and options, swaps and other derivative assets, investment strategies, portfolio insurances, financial engineering and risk management. Prerequisite: Fn530

FN570. Investment Analysis

An introduction to the financial assets available to investors – including stocks, corporate and government bonds, other Treasury securities, futures, options, mutual funds – and the techniques for building and managing a portfolio. Modern portfolio theory will also be covered. Prerequisite: Fn530

FN580. Financial Statement Analysis

Covers the application of analytical tools to general purpose financial statements necessary to evaluate the financial condition of the firm and evaluate the future prospects of the company. The “analyst” can be any of several interested groups: investor, creditor or other stakeholders such as employees, customers, suppliers or government. Prerequisite: Fn530

FN590. Seminar in Finance

Exploration and analysis of recent developments in financial theory and practice. Students will examine the current literature on major financial issues. The focus on the course will be at the discretion of the instructor. Prerequisite: Fn530

EC595. Seminar in Macroeconomic Policy and International Finance

Case-study approach to U.S. macroeconomic issues and public policy initiatives and their domestic and international repercussions. The seminar focuses on the interplay of political institutions and market forces in the shaping of macroeconomic fiscal and monetary policies.

Management Courses**GB621. Human Resource Management**

This course provides an overview of the principles and philosophy of human resource management. Topics include recruiting, hiring, training, and compensating employees, creating policies and procedures to improve employee productivity, developing effective and efficient systems for management, and methods to assure legal compliance.

GB623. Entrepreneurship and Innovation

This course covers the skills and talents essential to become a successful entrepreneur. It investigates innovation in a process of recognizing opportunity and evaluating the development of business concepts, acquisition of resources, and managing the growth of a venture. This course provides an understanding of the challenges, problems and issues faced by entrepreneurs and innovators.

GB625. International Business

This course examines characteristics of management systems in developed and less-developed countries. Covers problems arising when multinational corporations make direct investments in facilities abroad and the affect of government policies on foreign investors. Discusses entry strategies and negotiations, joint ventures, licensing, technology transfer and appropriate technology. Includes extensive discussion of cases on business in developing countries.

GB627. Cultural Dimensions of International Business

This course focuses on the way local business and business negotiations are conducted. Examines cultural differences in management, planning, analysis, organizational structure, and business relationships. Emphasizes how different cultures interface as they do business.

Marketing Courses**GB641. Marketing Strategy**

This course equips the student with advanced marketing concepts and methods to provide and sustain customer value. Emphasis is placed on the tools managers use to analyze marketing problems and make effective decisions. Discussions include case studies, analysis of marketing models, group presentations, and computer-based models to reinforce the marketing strategies.

GB643. International Marketing

This course covers the process of international marketing including techniques of exporting and importing, creating foreign direct investments, licensing, franchising, partnering, and other structures. Discussions focus on cultural and economic factors that shape strategies in developed and developing consumer and business markets and strategies for successful branding, pricing, and promotion.

GB645. Marketing Research

This course covers the tools and techniques used to gather information in order to identify market opportunities, monitor marketing performance and evaluate market change. Special attention is given to matching the characteristics of products and services with the needs of businesses and individual buyers.

GB647. Global Logistics

This course examines international movements from producing through distribution to the sale of components and finished products. Discussions include planning and managing systems that create efficient and timely cross-border and cross-ocean shipments. The course examines and problems and solutions managing complex supply chains.

Management Information Systems Courses**CS661. eCommerce Technology**

This course provides an understanding of e-Commerce as a modern business methodology that addresses the needs of organizations, merchants, and consumers for the delivery of goods and services using information technology. The course will provide an introduction to the network and system architectures that support high volume business to consumer web sites and portals, and will provide insight into the structure of the modern web enabled storefront and its integration with “back-office” business applications.

CS663. Database and Knowledge Management Systems

This course provides an understanding of information systems development, planning and control, utilization of computer resources, telecommunications, database concepts, the automated office, and end user programs. In-depth analysis of business applications, including enterprise resource planning systems and electronic commerce. Students will be required to complete a final project on designing a management information system.

CS665. Analysis and Development of Information Systems

This course surveys methods and techniques for analyzing existing systems and designing new ones. The course explores the stages of the Systems Development Lifecycle including project definition, feasibility study and systems design. It also focuses on data modeling, process modeling, network modeling, prototyping, and user-interface design.

CS667. Disaster Recovery and Business Continuity

This course covers the identification of vulnerabilities and measures to

prevent and mitigate failure risks. It examines creating a continuity plan and building an infrastructure that supports its effective implementation. Practical skills will be acquired through interactive workshops and case study. Topics include performing a threat and impact analysis, developing strategies for systems and communications recovery, organizing an emergency team, and creating a disaster recovery plan.

CS669. Software Tools for Managers

A hands-on survey of various software packages to aid a manager in his/her decision making functions. Packages include enterprise resource planning, financial, administrative, report-writers, project management and scheduling, graphics, publishing and multimedia. Students will conduct an evaluation on top software products in the marketplace.

Interdisciplinary Courses**GB624 Technology for Managers.**

This course examines the emerging role of technology and applications to support organizational business models and computer systems. It integrates data base management and planning and controlling new systems. It discusses security and other issues related to systems support for marketing, management, and financial reporting. (counts toward management information system concentration)

GB626 Business System Interruption.

This course deals with various sources of business interruption arising from failures of management information system and telecommunications structures. It addresses complexity of technology, interaction of the web and back office systems, and security failures. It covers fraud, hacking, firewall attacks, and protection of intellectual property through encryption and other means. (counts toward management information system concentration)

GB629. Enterprise Risk Management

(ERM). It begins with an overview of risk management and the scope and contributions of ERM. It addresses issues involved with the implementation of ERM in a framework of governance, risk identification, and risk mapping. It examines the role of a central risk function and knowledge warehouse. Cases studies illustrate key concepts.

GB631. Risk Management and Insurance

This course covers risk management from the perspective of insurable exposures that confront modern organizations. It examines decisions to retain, mitigate, or transfer exposures. Topics include property, general liability, and employer liability exposures, protecting directors and officers, and managing potential disruptions to operations. Special attention is given to the role of and expectations from brokers, broker performance, and the compensation of brokers. (counts toward management concentration)

GB633. Executive Seminar in Business Strategy.

This course brings senior executives to the classroom to exchange ideas on the goals and strategies of companies and industries. The course identifies issues and current trends in business strategy and uses an enterprise risk

management framework to understand best practices. Candidates work in teams to develop an understanding of critical success factors in global business strategies. In advance of sessions, teams research the executives and their activities and prepare a presentation on the characteristics of executive leadership dealing with a variety of enterprise risks. (counts toward management concentration)

GB635 Statistical Aspects of Risk Management

This course covers the role of statistics helping organizations deal with traditional and enterprise risk. Building on an ERM framework, it-wide risks. It examines techniques to improve the processes of identifying external and internal exposures, measuring their severity and frequency, and evaluating alternatives to mitigate risk. The course stresses the importance of subjective estimates, probability distributions and standard deviation as well as regression analysis, and portfolio theory.

GB636 Financial Aspects of Risk Management.

This course covers financial issues related to enterprise risk management in a modern corporation. It examines business risks and techniques to measure the impact of them. It shows how to create a cash flow stream to evaluate investments in risk management projects. It focuses on risk and return and other financial topics to manage enterprise risk. (counts toward finance concentration).

GB649 Outlaw Regimes and Corruption. This course examines the darker side of doing business in a global framework. It examines national and regional laws and regulations that affect business practices. Topics include contract enforcement, regulatory compliance, and dispute resolution. Particular attention is given to exposures arising from corruption, unethical and illegal business practices, money laundering, and other behaviors associated with outlaw regimes. (Counts towards international business concentration. May be used as capstone course in place of Gb695)

GB691. Current Topics in Business

Subject to the approval of the Graduate School, professors select topics in an area of interest to students and design a course to advance the knowledge of candidates in a current area of managerial emphasis or concern.

GB693. Research Project

Subject to the approval of the Graduate School, candidates create and complete an original research project under the guidance of a member of the faculty.

GB695. Global Business Policy

This capstone course integrates lessons learned in earlier courses and develops a comprehensive approach to global problem solving and decision making. Students work in teams to demonstrate a mastery of concepts and complete projects that integrate lessons learned from marketing, management, finance, information system, and other functional areas. (Capstone Course)

Accounting Courses

AC510. Managing Internal Control Systems

This course reviews managerial accounting systems covering the monitoring of the accumulations, summarization and reporting of accounting information to the ultimate user within the organization. It emphasizes the evaluation and control of input data processing systems, and output results.

AC520. Financial Accounting and Reporting

This course covers accounting issues and concepts focusing on financial reporting. It blends accounting theory with practical applications through extensive use of cases. A particular focus is the accuracy of financial reports and how management should use them.

AC541. Internal Controls and Sarbanes Oxley Compliance

This course covers techniques to provide a reasonable assurance that an organization will achieve its objectives with respect to the effectiveness and efficiency of operations, reliability of financial reporting, and compliance with applicable laws and regulations. Topics include performance and profit goals, safeguarding resources, preparation of reliable interim, condensed, and financial statements, and complying with laws and regulations applicable to the entity

AC543. Forensic Accounting and Internal Auditing

This course examines how accountants use business information and financial reporting systems to estimate economic damages or identify errors or fraud in accounts or inventories. It incorporates the internal audit process of verifying the accuracy of internal records, searching for mismanagement and waste, reviewing the efficiency and effectiveness of operations, and advising on compliance with corporate policies and procedures and government laws, and regulations.

AC553. Taxation of Business Entities

This course covers the application of advanced tax principles to the solutions of complex tax problems. It includes in-depth analysis of factors affecting tax planning and compliance of individuals, corporations, partnerships, estates, and trusts.

AC554. International Taxation

This course covers U.S. tax law related to international transactions of individuals and business entities. It examines issues dealing with planning and compliance.

AC557. International Accounting Related Business Policy

This course covers decision-making and planning techniques in auditing and taxation practices. It includes the effects of cost-benefit relationships and business ethics, and long-range planning. It requires intensive writing of business plans and emphasizes international applications.

AC572. Government and Fund Accounting

This course provides a comprehensive study of principles of government and fund accounting and their practical application.

AC574. Accounting for Inter-corporate Investments

This course examines inter-corporate investments, including an in-depth study of parent subsidiary relationships, purchase versus pooling of interests, and indirect and reciprocal holdings.

AC580. Accountancy Research

This course covers current techniques of research and preparation of research findings. Students will engage in an in-depth study of a selected topic and submit their findings through oral presentation and written report. Students follow the Guidelines for Research available on the M.S. Accountancy section of the Graduate Program's web page.

Graduate Nursing

Ann Tritak, Director of Graduate Nursing Programs

The Master of Science in Nursing program is accredited by the Commission on Collegiate Nursing Education.

The purposes of the graduate programs in nursing are: to prepare graduates for specialization as adult nurse practitioners, nurse case managers and administrators; to develop leaders in the profession who are able to advance standards and create change for quality health care; and to provide a foundation for doctoral study.

Master of Science in Nursing

Saint Peter's College offers two options for nursing specialization at the graduate level:

- Adult Primary Care-Adult Nurse Practitioner
- Case Management with a functional concentration in Nursing Administration.

A post-master's program is also offered to prepare nurses as adult nurse practitioners.

The master's program builds upon the knowledge acquired in nursing at the baccalaureate level and is based on three essential components for a graduate program in Nursing: theoretical foundation to inform practice, utilization of research, and specialty practice. Reflective of the mission of Saint Peter's College to equip persons for leadership and service through a value-based education, the master's program prepares nurses for specialization in roles that are increasingly essential for today's society. Students acquire a breadth and depth of knowledge, skills and values and are prepared to continually further their education.

Program Availability

The nursing programs are offered in their entirety at the Englewood Cliffs campus. Courses are offered as follows:

- MSN in Case Management. A trimester calendar ten weeks in length, with a final examination in the eleventh week. Also summer courses.
- MSN Primary Care (Adult Nurse Practitioner). Combined semester (16 weeks) and trimester (11 weeks) schedule.

Degree Requirements

Students must complete the required number of credits and maintain a minimum cumulative grade point average of 3.0.

Advisement

Saint Peter's College assigns an academic advisor to every candidate.

Time Limitation

Ordinarily, students are expected to enroll continuously until their programs are completed. Students are required to maintain satisfactory academic progress. The latter includes maintaining the required grade point average and accumulating sufficient credits within the stipulated time frame of 4 years.

Graduate Nursing Curriculum

RN to MSN Bridge Program

The RN to MSN Bridge program permits registered nurses who hold a baccalaureate degree in a field other than nursing to apply to the Master of Science in Nursing program. The student does not earn a BSN degree. Undergraduate nursing competence will be demonstrated by successful completion of the following courses with a grade of 3.0 or higher prior to enrolling in graduate course work.

Undergraduate Statistics course - 3 credits

Undergraduate nursing research course - 3 credits

NU470 Bridge course - 4 credits

Master of Science in Nursing Case Management

The 37 credit curriculum consists of 3 levels. Level 1 contains the core courses which encompass nursing theory, research, current issues, financial concepts and organizational behavior. The core courses provide the foundation for graduate study in nursing and for courses in the specialization and functional areas. Levels 2 and 3 contain the specialization and functional nursing components of the curriculum. These are the role courses. Level 2 emphasizes the clinical and theoretical bases required for nursing case management and administrative practice. Courses focus on case management, client education, clinical management of client aggregates

and administration. Level 3 stresses the application of theory and culminates in practica in nursing administration and in case management where role synthesis and role enactment are achieved.

Courses in case management are designed to prepare nurses to coordinate care, provide clinical management for groups of clients and act as client advocates. Students will become knowledgeable about health care delivery systems and the managed care environment; develop expertise in case management models and process, teaching, outcome measurement, and coordinating services and resources for clients.

The functional concentration in nursing administration focuses on preparing graduates for middle and upper level management roles in health care facilities. Students will develop skills in leadership and management, acquire an understanding of organizational design, health care economics, human resource development, and quality improvement tools.

Level I (14 credits)

NU510 Current Issues in Health Care (2)

NU512 Nursing Theory (3)

NU520 Nursing Research: Design and Utilization (3)

GB511 Management and Human Behavior (3)

NU515 Health Care Financing and Managed Care (3)

Level II (12 credits)

NU530 Concepts in Clinical Nursing (2)

NU535 Client Education: Strategies and Community Resources (2)

NU540 Practicum in Clinical Nursing (2)

NU550 Administration in Health Care Organizations (3)

NU555 Case Management I (3)

Level III (11 credits)

NU565 Practicum in Nursing Administration (2)

NU570 Case Management II (3)

NU580 Case Management Practicum and Seminar (3)

Elective* Select one of the following: (3)

NU536 Advanced Pathophysiology

NU537 Pharmacology for Prescriptive Practice

NU538 Family Systems and Dynamics**

NU575 Performance Improvement in Health Service Organizations

NU599 Advanced Independent Study in Nursing***

GB511 Management and Human Behavior

GB517 Business Ethics and Legal Liability

GB621 Human Resource Management

GB629 Enterprise Risk Management

GB503 Statistics for Managerial Decision Making

CS510 Management Information Systems

Total Credits: (37)

* The elective may be taken in any trimester.

** A student who elects to take this course must also take Nu599 for one

credit.

*** **NU599** may be taken for 1-3 credits as needed.

Note: The curriculum consists of 3 levels; students need to complete all courses in level one and be midway in level two before proceeding to the third level.

Master of Science in Nursing Primary Care - Adult Nurse Practitioner

The 39 credit curriculum consists of core, cognate and role courses divided into 2 levels. Level I contains core and cognate courses which provide the foundation for graduate study in nursing and for the knowledge bases required for advanced practice. Coursework at this level includes: nursing, theory and research, current issues, advanced pathophysiology and health assessment, family systems and client education. In level 2 the courses focus on advanced theory and clinical practice to prepare graduates for the role of adult nurse practitioner. Courses include theory in advanced adult nursing and culminate in practica in advanced adult nursing where role synthesis and role enactment are accomplished.

The program is designed to prepare graduates for advanced practice in primary care as adult nurse practitioners. Students will develop their expertise to assess, diagnose and manage the therapeutic regimens for adult clients with common acute illnesses and stabilized chronic illnesses in primary care settings.

Level I

Core Courses: (10 credits)

NU510 Current Issues in Health Care (2)

NU512 Nursing Theory (3)

NU520 Nursing Research: Design and Utilization (3)

NU535 Client Education: Strategies and Community Resources (2)

Cognate Courses: (11 credits)

NU536 Advanced Pathophysiology (3)

NU537 Pharmacology for Prescriptive Practice (3)

NU538 Family Systems and Dynamics (2)

NU542 Advanced Health Assessment and Diagnostic Reasoning (3)

Level II

Specialty Courses: (18 credits)

NU568 and 582 require 270 hours of clinical experience

NU558 Advanced Practice Adult Nursing I (3)

NU568 Advanced Practice Adult Nursing Practicum I (4)

NU572 Advanced Practice Adult Nursing II (3)

NU582 Advanced Practice Adult Nursing Practicum II (4)

NU586 Advanced Practice Nursing Master's Project (1)

Elective* Select one of the following: (3)

NU555 Case Management I

NU575 Performance Improvement in Health Service Organizations

NU599 Advanced Independent Study in Nursing
NU515 Health Care Financing and Managed Care
GB511 Management and Human Behavior
GB517 Business Ethics and Legal Liability
GB621 Human Resource Management
GB629 Enterprise Risk Management
GB503 Statistics for Managerial Decision Making
CS510 Management Information Systems

Total Credits: (39)

* The elective may be taken in any trimester.

Note: The curriculum consists of 2 levels. Students may begin the program with any core or cognate course, provided the prerequisite is met. All core courses must be completed prior to taking level two courses.

Post-Master's Adult Nurse Practitioner Certificate Program

The 25 credit post-master's certificate program is designed to prepare the nurse for advanced practice in primary care as an adult nurse practitioner. The program is available to MSN prepared nurses who want to specialize as an adult nurse practitioner.

Level I

Core Courses: (10 credits)

NU536 Advanced Pathophysiology (3)
NU537 Pharmacology for Prescriptive Practice (3)
NU538 Family Systems and Dynamics (2)
NU542 Advanced Health Assessment and Diagnostic Reasoning (3)
Nu558 Advanced Practice Adult Nursing I (3)
NU568 Advanced Practice Adult Nursing Practicum I (4)
NU572 Advanced Practice Adult Nursing II (3)
NU582 Advanced Practice Adult Nursing Practicum II (4)

Total Credits: (25)

Admission Requirements

For the Master of Science in Nursing

An applicant must have a baccalaureate degree in Nursing from an NLNAC accredited institutions and undergraduate GPA of at least 3.0. Applicants are also required to have a minimum of one year professional nursing practice and possess current licenses as registered nurses in New Jersey. Applicants must present their licenses for documentation. An interview may be required.

- Official application (Apply online at www.spc.edu, Download printable version, Request application by phone or mail)

- Personal Statement: A personal statement of educational and professional goals.
- Transcripts: Official transcripts from all undergraduate and graduate institutions attended must be sent directly to the Office of Graduate Admission by the issuing institution. Applicants with bachelor's degrees from colleges outside the United States must submit official Course by Course Degree Evaluations (with an English Translation) from World Education Services, Inc.
- Recommendations: Three letters of recommendation from professional nurses in supervisory positions or academic nurse educators.
- Malpractice Coverage: Applicants must show current malpractice insurance coverage with minimums of \$1,000,000 per claim and \$3,000,000 aggregate.
- Satisfactory completion of undergraduate statistics and nursing research courses
- Physical assessment skills. From a transcript showing evidence of physical assessment skills, from validation by course description(s) showing hours of theory and laboratory, or by completing a challenge exam.

Applications are accepted on a rolling basis. However, it is strongly recommended that applicants submit applications and academic credentials at least two months prior to the beginning of the term in which they intend to start graduate study.

For the RN to MSN Bridge Program

In addition to the requirements for admission into the MSN program, applicants to the RN to MSN Bridge program must have:

- Earned bachelor's degrees from a regionally accredited college or university with a GPA of at least 3.0.
- An RN diploma or associate degree in nursing from an NLNAC accredited institution or its equivalent.
- College credit validation through testing for Anatomy and Physiology I and II (Excelsior Examination) and Microbiology (NLN Examination).

For the Post-Master's Adult Nurse Practitioner Certificate Program

In addition to the MSN admission requirements, applicants to the Post-Master's Certificate program must:

- have a master's degree in nursing from an accredited program with a GPA of at least 3.3,

- possess current licenses as registered nurses in New Jersey, and have a minimum of one year of recent professional nursing experience. Applicants must present licenses for documentation.
- submit evidence of physical assessment skills from a transcript showing evidence of physical assessment skills or course description(s) showing hours of theory and laboratory or by completing a challenge exam.

Students in the post-master's certificate program must adhere to the clinical requirements described in the section Master of Science in Nursing. An interview with the Program Director may be required.

International Applicants

In addition to the above requirements for all nursing programs, international students must also submit:

- Official TOEFL scores. (TOEFL) scores showing a minimum of 550 on the written exam, a minimum of 213 on the computer-based exam and a minimum of 79 on the Internet-based exam will be accepted. The college code for score reporting is 2806.
- Course by course evaluation reporting a 4 year bachelor's degree (evaluations are accepted from World Education Services, Globe Language Services, Credentials Evaluation Service, Inc., International Consultants Inc., Educational Credentials Evaluators, Inc., and Foundation for International Services, Inc.)

All application correspondence should be with:

**The Office of Graduate Admission
Saint Peter's College
2624 Kennedy Boulevard
Jersey City, NJ 07306
(201)761-6470**

International applicants must submit their applications and materials at least three months prior to the term in which they intend to start graduate study. I-20's will only be issued to individuals who have been accepted as fully admitted students.

Criminal Background Checks

Criminal history background checks are required for all candidates.

Memberships and Networking

The nursing program participates in the Network of MSN Programs at Jesuit Colleges and Universities.

Saint Peter's College may be able to assist students who have completed a significant number of nursing courses at another college or university to complete their degree at the original school. Details will be provided upon request.

Saint Peter's has a chapter of Sigma Theta Tau, a national honor society

that recognizes superior achievements in nursing, encourages leadership development, fosters high nursing standards, stimulates creative work, and strengthens the commitment to ideals of the profession.

The College is a member of the American Association of Colleges of Nursing, Jesuit Conference of Nursing Programs, National League for Nursing, and New Jersey Council of Baccalaureate and Higher Degree Programs in Nursing.

Transfer Credit

A student must initiate the request for transfer credit and secure the necessary official transcript(s), transfer credit form, and the approval of transfer credit from the Director of the Program in which the student is enrolled. A grade of 3.0 (B) or better is necessary for all transfer credits that will be applied toward a degree. In the MSN Program, a maximum of 6 transfer credits may be accepted from accredited graduate schools.

In the Post-Master's Certificate Program, a maximum of 8 transfer credits may be accepted from accredited graduate schools.

Transcripts will be evaluated on an individual basis. Credits completed ten years or longer may not be transferable into the MSN or Post-master's programs.

Course Descriptions

Business Management

GB503. Statistics for Managerial Decision Making

This course covers concepts of probability and statistics needed by managers to analyze and interpret numerical data in uncertain environments. It includes hypothesis testing, regression and correlation analysis and analysis of variance. Concepts are discussed in a framework of real world applications.

GB511. Management and Human Behavior

This course covers planning, organizing, staffing, directing, and the management of change in a modern organization. It examines decision making and problem solving in pursuit of organizational goals. It addresses human behavior in the areas of motivation, communication, and interpersonal relations.

GB517. Business Ethics and Legal Liability

This course provides an understanding of the legal and other exposures that confront organizations that fail to operate in a framework of honesty, integrity, and ethical behavior. It assists students in understanding their own value systems and how they fit in organizational cultures. It develops skills to help a manager analyze legal and ethical consequences in a variety of business situations. It develops an awareness of the challenges of creating and maintaining an ethical corporate environment.

GB621. Human Resource Management

This course provides an overview of the principles and philosophy of

human resource management. Topics include recruiting, hiring, training, and compensating employees, creating policies and procedures to improve employee productivity, developing effective and efficient systems for management, and methods to assure legal compliance.

GB629 Enterprise Risk Management

(ERM). It begins with an overview of with a focus on broad risk management and the scope and contributions of ERM. It addresses issues involved with the implementation of ERM in a framework of governance, risk identification, and risk mapping. It examines the role of a central risk function and knowledge warehouse. Cases studies illustrate key concepts.

Computer Science

Cs510. Management Information Systems

This course provides an understanding of information systems development, planning and control, utilization of computer resources, telecommunications, database concepts, the automated office, and end user programs. It provides in-depth analysis of business applications, including enterprise resource planning systems and electronic commerce.

Nursing

NU510. Current Issues in Health Care

An in-depth analysis of current issues related to health care and health care delivery systems. The impact of managed care on nursing practice. (Level I, no prerequisites)

NU512. Nursing Theory

Critical analysis of nursing theories and their application to practice, research, administration and education. The history and process of theory development in the discipline of nursing are explored. (Level 1, no prerequisites)

NU515. Health Care Financing and Managed Care

An examination of concepts related to health care financing. Emphasis will be placed on budget preparation, cost benefit analysis, managed care, and on developing an understanding of reimbursement systems. (Level 1, no prerequisites).

NU520. Nursing Research: Design and Utilization

Critique and design of nursing studies. Exploration of scientific modes of inquiry for theory development and nursing practice. Emphasis is placed on the utilization of research findings for client outcome evaluation. (Level 1, Pre or co-requisite: Nursing Theory)

NU530. Concepts in Clinical Nursing

Examination of selected concepts relevant to nursing practice. Nursing care across the health care continuum is explored within the context of physiological/psychological phenomena, theory, research, technology, pluralistic, legal and ethical determinants. (Level 2, no prerequisites).

NU535. Client Education: Strategies and Community Resources

Theory-based analysis of the pluralistic determinants of health related behaviors. Exploration of the use of current theoretical frameworks for the design, implementation and evaluation of intervention strategies in education of clients. Use of community resources for client education is stressed. (Level 1 or 2, no prerequisites)

NU536. Advanced Pathophysiology

This course presents a systems approach to the physiological processes and pathological changes that impact human health and illness. (Level I, no prerequisites)

NU537. Pharmacology for Prescriptive Practice

In depth study of pharmacodynamics, pharmacokinetics and the use of drug therapy to manage health and disease states is emphasized. The Controlled Substance Act and the APN's responsibilities in drug prescription are explored. (Level 1, no prerequisites)

NU538. Family Systems and Dynamics

The course incorporates concepts from family systems theory, role theory and life span development. The family and community are analyzed using a pluralistic perspective. Family functioning and change in times of crisis are explored (Level 1, no prerequisites)

NU540. Practicum in Clinical Nursing

Clinical practice with selected clients or groups of clients or communities. Application of current theory and research in carrying out the nursing process. (Level 2, Prerequisite: Concepts in Clinical Nursing; Pre or co-requisite: Client Education: Strategies and Community Resources)

NU542. Advanced Health Assessment and Diagnostic Reasoning

A holistic and pluralistic approach to the comprehensive health/physical assessment of the adult client. Principles of risk assessment are integrated. The student's ability to evaluate assessment data and select diagnostic tests is developed. Includes theory and laboratory (5 hours/week) component. (Level 1, Pre or co-requisite: Advanced Pathophysiology)

NU550. Administration in Health Care Organizations

Examination of the administrative process in a variety of health care organizations. Incorporates analysis of leadership skills, understanding of health care economics, role and function of the administrator and consideration of the ethical issues inherent in the current managed care environment. (Level 2, Prerequisites: Financial Concepts, Human Behavior in Organizations)

NU555. Case Management I

Examination of the process of case management and the evolving role of the case manager in a variety of settings across the continuum of health care. The managed care environment including types of insurance reimbursement and government regulation are explored in depth. Topics include integrated case management procedures such as utilization review, coding and discharge planning. Case management models, computer software, clinical pathways and care maps are analyzed. (Level 2, Pre or co-requisite:

Concepts in Clinical Nursing or Advanced Practice Adult Nursing 1)

NU558. Advanced Practice Adult Nursing I

An intensive study of common acute and stable chronic problems of adults seen in primary health settings. Health promotion and disease prevention are stressed. Students develop the knowledge and skills to assess, diagnose and evaluate these common conditions. Pathophysiology, risk factors, diagnostic tests and therapeutic management are discussed. Pluralistic as well as lifestyle factors, including nutrition and pharmacotherapy are explored in relation to the specific conditions. (Level 2, Prerequisites: Advanced Health Assessment, Advanced Pathophysiology, Pharmacology for Prescriptive Practice, Family Systems.)

NU565. Practicum in Nursing Administration

Field experience involving the operationalizing of aspects of the administration role. Incorporates activities such as quality improvement projects, budgeting, delegation, policy making, interdisciplinary collaboration and change implementation. (Level 3, Prerequisite: Administration in Health Care Organizations)

NU568. Advanced Practice Adult Nursing Practicum I

This practicum course affords the student the opportunity to apply advanced knowledge and skills of health promotion, maintenance and disease management to plan therapeutic regimens for adult clients in primary care settings. Advanced practice role socialization is developed. Legal, ethical and financial issues related to advanced practice are integrated (270 clinical hours are required for this course). (Level 2 Co-requisite Advanced Practice Adult Nursing I)

NU570. Case Management II

The role of the master's prepared case manager with individual clients and disease specific populations are explored in depth. Emphasis is placed on measuring and evaluating the outcomes of case management as they related to access, quality, cost, and client satisfaction. (Level 3, Prerequisite: Case Management I)

NU572. Advanced Practice Adult Nursing II

A continuation of theory presented in Nu558. An intensive study of common acute and stable chronic problems of adults seen in primary health settings. Health promotion and disease prevention are stressed. Students develop the knowledge and skills to assess, diagnose and evaluate these common conditions. Pathophysiology, risk factors, diagnostic tests and therapeutic management are discussed. Pluralistic as well as lifestyle factors, including nutrition and pharmacotherapy are explored in relation to the specific conditions. (Level 2, Prerequisites: Advanced Practice Adult Nursing 1 and Practicum 1)

NU575. Performance Improvement in Health Service Organizations

This course is designed for students interested in gaining an understanding of health care quality improvement strategies and techniques. Students learn what successful health care organizations are doing to improve quality,

enhance customer satisfaction and reduce costs. The Malcolm Baldrige Healthcare Quality Award Criteria and the Joint Commission for Accrediting of Healthcare Organizations utilized as frameworks for assessment and improvement.

NU580. Case Management Practicum and Seminar

In this course, 2 credits are earned for clinical experience and 1 credit for weekly seminars on campus. Students select a specific client group and type of care delivery agency for a field experience in case management. Emphasis is placed on care coordination, negotiation in brokering for health care services and the application of case management models. Concepts from all theoretical and clinical courses are synthesized to provide for role enactment in the practicum. Weekly seminars facilitate role socialization. (Level 3, Pre or co-requisites: Case Management 1, Practicum in Nursing Administration).

NU582. Advanced Practice Adult Nursing Practicum II

A continuation of clinical experience in Nu568. This practicum course affords the student the opportunity to apply advanced knowledge and skills of health promotion, maintenance and disease management to plan therapeutic regimens for adult clients in primary care settings. Advanced practice role socialization is developed. Legal, ethical and financial issues related to advanced practice are integrated (270 clinical hours are required for this course). (Level 2, Pre or co-requisite: Advanced Practice Adult Nursing II)

NU586. Advanced Practice Nursing Master's Project

Opportunity to develop and present a scholarly project related to a topic in advanced nursing practice. Weekly seminar meetings facilitate role socialization. (Level 2, Pre or co-requisite: Advanced Practice Adult Nursing Practicum II)

NU599. Advanced Independent Study in Nursing

The opportunity to create an assignment. Students investigate a topic of interest or design and execute a project or participate in an internship experience. Consent of instructor is needed prior to registering.

Academic Policies

The following policies apply across the Graduate School. Check individual programs for additional policies.

Instructions for Registering for Courses

Students can register in person at the Enrollment Services Center or via the web using Spirit Online at www.spc.edu. Registration may be prevented if the student has outstanding obligations, financial or otherwise, to the College. Students are not permitted to attend a course without being officially registered. Students may be administratively deregistered from some or all of their courses if they fail to complete by published deadlines appropriate forms and processes required to properly register for courses, if they fail to complete by published deadlines all requested financial forms and arrangements with the College, if they lack appropriate course prerequisites,

or if they fail to attend class.

Holds on Student Processing

For financial or other reasons, the College may place a hold on processing a student’s registration. Students should go to Enrollment Services to solve any processing problems.

Course Schedules

The schedule of all courses appears in SPIRIT online on the College website. As courses frequently change, students should check with the website as they plan courses. Visit www.spc.edu, quick link “Class Search”.

Admission Categories

Full Admission: An applicant who meets all admission requirements.

Provisional Admission: An applicant who is permitted to take graduate courses while making up deficiencies in the admission process. If the student fails to meet the stipulated conditions, he/she is not permitted to continue in the program.

Non-matriculated status: An applicant who does not intend to matriculate.

Grading System

Saint Peter’s uses a 4.0 grading system for graduate courses:

Grade	Value	Explanation
A	4.0	Outstanding
A-	3.7	Excellent
B+	3.3	Very Good
B	3.0	Good
B-	2.7	Above Average
C+	2.3	Average
C	2.0	Satisfactory
F	0.0	Failure

Other grades are:

- IC (Incomplete) given when an instructor approves allowing a student to have additional time to complete the coursework. During the academic year, the maximum time to complete the course is six weeks after the start of the next term. For a summer course, the time limit is six weeks after the date of the final exam. If the grade is not submitted by the deadline, the IC automatically converts to an F.
- IP (In Progress) given when course extends beyond the term.
- FA (Fail Absences) Failure as a result of excessive absences.
- IT (Incomplete Teacher) given when the instructor did not submit the grade in time for grade processing.
- WD (Withdraw) when a student withdraws not later than the date published in the term calendar.

A change of grade can be initiated only by the instructor of a course. Such changes are made in unusual circumstances only, require a written request from the instructor, and must be approved by the Dean or Director of the program.

Resolution of Grade Disputes

A student has the right to a fair grade that reflects performance in a class and also to know the components of the final grade. An instructor has the right to determine the grading scale and components to be graded as well as the responsibility to grade fairly and consistently using the announced grading scale.

If a student believes an error was made in the calculation of a grade or that the grade is otherwise not fair, the student should appeal to the instructor within the first six weeks of the next term. If the dispute is not resolved, the student may appeal to the Program Director. Graduate Nursing students should appeal to the Dean of Nursing. If the dispute is not resolved, the student may appeal to the Vice President for Academic Affairs, whose decision will be final.

Repetition of a Course

A graduate student may repeat any course and receive a second grade. Both grades will appear on the transcript. Only the second grade will be included in the cumulative grade point average that applies to degree completion. This option only applies before degree completion has occurred.

Course Changes or Cancellation

The College reserves the right to cancel any course or change schedules, including subject matter or content, meeting days or times, buildings or rooms, and instructors. A student should check SPIRIT for the most current information.

Adding or Dropping Courses

The College permits adding or dropping courses within specific time periods. The College establishes deadlines in advance of each term and publishes them in the calendar for that term. Degree candidates must observe policies with respect to registering on time and adding or dropping courses within the periods established by the College.

Change of Address or Name

The College needs to be able to contact students. A student must notify the Registrar and their program office of any change in personal profile, including changes in name, telephone number, email account, or billing, local or permanent addresses.

School Closing Announcements

School closings will be posted at www.spc.edu and provided to area radio

stations.

Transcripts

Official transcripts require signed authorization and can be requested from the Enrollment Services Center. The fee for an official transcript is \$5 and normally takes 10 working days to process. Unofficial transcripts can be viewed on the web at www.spc.edu. Transcripts will not be available for students who have outstanding obligations, financial or otherwise, to the College.

Academic Status and Continuing Enrollment

Six credits a trimester or nine credits a semester constitute full-time status in graduate programs. Students are expected to maintain a 3.0 grade point average. Failing a course or a GPA below 3.0 may lead to academic probation or dismissal from a program. A minimum 3.0 is required for financial aid.

A student may be placed on academic probation if he or she is not making satisfactory academic progress. If a student on probation does not improve his or her academic performance, the College may suspend the student from classes for a period of time. If a student comes off suspension and still does not improve performance, the College may dismiss the student. Dismissal is final and precludes any possibility of readmission. Students are expected to complete their programs within a four year time frame. Written appeal to the appropriate program advisor may be made by those who wish to return after the stipulated time frame. The Nursing Program has additional requirements for eligibility for continuing enrollment and time limitations to complete programs. Check with the dean for details.

Filing for Graduation

Degrees are awarded in May, August, and December. An annual commencement ceremony is held at the close of the Spring term.

To apply for graduation, a student submits a Graduation Application Card to Enrollment Services by the date specified in the calendar. Failure to comply with the deadline may result in a delay in receiving a diploma. A student who fails to complete all requirements must refile for a later graduation.

The NET Student Handbook

The Student Handbook can be found at www.spc.edu in the Quick Links drop-down menu.

College Code of Conduct

The College requires students to behave consistent with moral and ethical standards. Instructors are responsible for classroom discipline and decorum creating a professional atmosphere free of hostility, discrimination, harassment, or embarrassment for all parties. The instructor may ask a

student to leave the classroom for inappropriate behavior and may report the incident to the College administration.

Saint Peter's has a Code of Conduct that deals with academic dishonesty including cheating, plagiarizing, computer piracy, forgery of documents, harassment, drugs, and other misbehavior. Students must avoid actions that violate high standards of social, moral, and ethical behavior. They must not engage in plagiarism, cheating, or other academic misbehavior. The College will investigate with due process incidents involving students who allegedly misbehave. The College reserves the right to suspend, dismiss, or impose other disciplinary action on students who violate the Code of Conduct.

Mandatory Immunization and Medical Insurance

The State of New Jersey requires all students to provide proof of vaccination or immunity to measles, mumps, and rubella prior to being allowed to register for a second term. Full-time students must also provide proof of medical insurance.

Grievance Procedure

The College has a detailed and codified grievance procedure for alleged violations of rights or of the Code of Conduct. Upon request, the Office of Student Affairs will give a student a copy.

Disclosure of Information

In accordance with various federal laws and regulations, Saint Peter's College makes available to prospective students, current students, and employees the following information: the Annual Campus Security Report; drug and alcohol prevention information; athletic program participation rates and financial support; information regarding all federal, state, local, private, and institutional financial assistance available to students; institutional information regarding costs, refunds, withdrawal requirements, and requirements for return of Title IV funds; information regarding accreditations held, disability services, employees available for assistance, study abroad program information; graduation and transfer rates; and student rights under the Family Education Rights and Privacy Act. This information can be located at www.spc.edu on the Enrollment Services page.

Tuition and Fees

Information on graduate tuition, fees, methods and timing of payment, financial aid, tuition reduction for members of religious orders, teachers in Catholic schools, and partner corporations, and tuition refunds can be found at www.spc.edu/tuitionfees. This includes:

- How to make payments.
- Tuition deferral payment plans.
- Interest-free installment plans.
- Financial aid.

- Tuition reduction for members of religious orders and teachers in Catholic schools, and corporate partners.
- Graduate assistantships.
- Tuition refund policies

Communications with the College

The history of Saint Peter's College and current information on the programs, people, and facilities on each campus can be found at www.spc.edu.

A list of graduate program offices and offices that provide student services is available at www.spc.edu/studentcommunications.

Personnel

Saint Peter's College Administration

GENERAL ADMINISTRATION

Eugene J. Cornacchia*, Ph.D., President

Marylou Yam, Ph.D., Vice President for Academic Affairs (effective June 2008)

Joan Connell, Ph.D., Interim Vice President for Academic Affairs
(August 2007-May 2008)

Virginia Bender* '78, Ph.D., Special Assistant to the President for Planning

Eileen L. Poiani*, Ph.D., Vice President for Student Affairs

TBD, Vice President of Finance and Business

Michael Fazio, M.B.A., Vice President for Advancement

ADMINISTRATIVE STAFF

Candace Amorino, M.A., Coordinator of Graduate Admission

Carmela Beutel, B.A., Associate Director of Graduate Business Programs

Filomena D'Urso, B.A., Assistant Director of Graduate Business Programs

Daniel Gerger, M.P.A., Director, Englewood Cliffs Campus

John J. Hampton, M.B.A., DBA, KPMG Professor, Director of Graduate
Business Programs

Anthony Sciarillo, Ed.D., Director of Graduate Education

Joan Shields, M.A., Program Coordinator

Charles Smith, Ed.D, Faculty Coordinator, Graduate Program in Education

Steven E. Smith, M.B.A., Executive Director of Enrollment Services/Registrar

Susan J. Tegtmeier, M.A., Assistant Vice President for Academic
Administration & Operations

Ann Tritak, Ed.D., Director of Graduate Nursing Program

Saint Peter's College Board of Trustees

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James F. Keenan, S.J., President, St. Peter's Preparatory School

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Arthur D. Lyons '59

Thomas P. MacMahon '68

Raymond C. Maguire, M.D. '58

M. Brian Maher

William J. Marino '66, President & CEO, Horizon Blue Cross Blue Shield of
New Jersey

Kathleen M. McKenna '75, Partner, Proskauer, Rose LLP

Billy Joe Mercado '07, Goldman Sachs & Co

Cecilia A. Michalik '73, Sr. VP Quality, Customer Satisfaction, & Process
Management, Ford Motor Credit Company

Judith M. Mills, Ph.D., Interim VP for Academic Affairs,
Fordham University, New York

Joseph A. O'Hare, S.J. '64, President, Regis High School

Joseph A. Panepinto, Esq. '66, Chairman, Panepinto Properties

Joseph P. Parkes, S.J., President, Cristo Rey New York High School,
New York

Sharon A. Pastore '73, General Manager, AT&T

Robert E. Reiser, S.J.

Madeline L. Romeu, O.D., F.A.A.O. '74

Patrick E. Scura '66, Partner, KPMG

Peter G. Sheridan, Esq. '72, Attorney, Graham, Curtin & Sheridan

Peter G. Stewart, Esq. '63, Carella, Byrne, Bain, Gilfillan, Cecchi, Stewart &
Olstein

John T. Sullivan, Esq. '97, Attorney, Lamb, Hartung, Kretzer, Reinman &
Roselle

Toni Ann Turco '86, Senior VP, Chief Compliance Officer, Fleet Specialist Inc

Bernard W. Walsh '64

John P. Murray '57, Trustee Emeritus

Patricia Q. Sheehan '77 Hon., Trustee Emeritus

Board of Regents

Robert J. Goldstein '60 – *Chair, Board of Regents President/Broker*
R.J. Goldstein & Associates

William J. Ahearn *Vice President, Strategic Communications* JDRF
International

William Armbruster '71 *Editor* Shipping Digest

Annette D. Corbin '84 *Partner* Madison Consulting Group

David C. Descalzi '76 *President* SeaBridge Investment Advisors

Stephen V. Falanga, Esq. '89 *Partner* Connell Foley LLP

Catherine J. Flynn, Esq. '83 *Partner* Lindabury, McCormick &
Estabrook, P.C.

Warren C. Fristensky '74 *Chief Information Officer* John Wiley & Sons

Maiya Furgason *First Vice President – Investments* Wachovia
Securities, LLC

George P. Gurdak '74 *Vice President, Enterprise Risk Assurance*
Services American Express Co.

Clyde J. Hart, Jr., Esq. '72 *Vice President of Government Affairs*
AmericanBus Association

Louis A. Hendi *Public Affairs Consultant*

Joanne J. Hynes '77 *First Vice President, Director, Human Resources*The
Provident Bank

Thomas J. Jordan '63 *Owner* Jordan & Jordan

Mark G. Kahrer '83 *Vice President, Finance & Development* PSEG Power

Michael T. Kahrer '79 *Vice President, Human Resources & Business*
Services Organon Pharmaceuticals, Inc.

Jeff L'Hote '86 *Former Principal* Korn/Ferry International

James T. Leman '68 *Managing Director* HSBC Bank

Aldo J. Martinez, Esq. '77 *Vice President, Market Surveillance* New York
Stock Exchange

Kenneth J. Mathews '60 *Managing Director* Cambridge Capital Corporation

Ray Menendez, CPA '80 *Managing Partner* RaymondMichael Associates

Michael R. Milano '74 *Vice President, Development Assurance* Bank of New York

Frederick W. Nitting '83 *Chief Financial Officer* Kroll Zolfo Cooper

Joseph A. Novak, S.J. *Former Rector* Saint Peter's College Jesuit
Community

Barry J. O'Brien *First Vice President* Lehman Brothers Inc.

Richard J. O'Brien '60 *Managing Director* Summit Asset Management, Inc.

David O'Dowd *Managing Director* DeWitt Stern Imperatore, Ltd.

Sean M. Pattwell *Managing Director* Herbert L. Jamison & Co., LLC

Anthony O. Pergola, Esq. '92 *Partner* Lowenstein Sandler, PC

William T. Price III '91 *Senior Director of Corporate Communications*
Pfizer

Joan M. Quigley '77 *Vice President, External Affairs* Bon Secours &
Canterbury

Assemblywoman, 32nd District

Fausto Rotundo, CPA '91 *Partner, Chief Financial Officer & Chief Compliance Officer* Edgewood Management Company
 Louis R. Ruvolo '80 *Global Business Process Manager* HP
 R. James Ruscick '94 *Senior Financial Consultant* Bank of America Securities
 Roberto Santos '91 *Director* Credit Suisse First Boston
 Rabia Sattaur '06 *Margin Service Associate* Fidelity Investments
 Amy K. Sweeney *Vice President & General Manager, NY/NJ Regional Administration & Public Affairs* Fidelity Investments
 Ronald W. Tobin, Ph.D. '57 *Associate Vice Chancellor* University of California
Kathleen Gilvey Tyrrell, Esq. '73 Coach Gannon Debate Team
 Angelo A. Vigna '63 *Managing Director* Sandler O'Neill & Partners
 Martin T. Walsh '60 *Executive Director (Retired)* SHRM Foundation
 Elnora Watson '72 *President & CEO* Urban League of Hudson County
 Thomas L. Wickiewicz, MD '72 *Orthopedic Surgeon* Hospital for Special Surgery
 Nancy Yewaisis *Former Special Assistant* Governors James J. Florio & Brendan T. Byrne

Graduate Education Faculty

Edward Aguiles (2004) Adjunct Lecturer

B.A., West Virginia University; M.A., Kean University; M.A., Saint Peter's College.

Frank Alfano (2005) Adjunct Lecturer

B.A., M.A., William Paterson University; M.A., New Jersey City University; Ed.D., Fordham University.

Eric Alter (2005) Adjunct Lecturer

B.A., Ohio State University; M.S.W., Fordham University; M.A., Saint Peter's College.

Jennifer Ayala (2004) Lecturer

B.A., M.A., Montclair State University; M.Phil, Ph.D., CUNY Graduate Center.

Ray Bajor (1996) Adjunct Lecturer

B.A., Saint Peter's College; M.S., Seton Hall University.

Addie Boyd (2001) Adjunct Lecturer

B.A., M.A., Montclair State University; Ed.D., Seton Hall University.

James Clayton (2005) Lecturer

B.S., Saint Peter's College; M.A., Montclair State University; Ed.D., Nova Southeastern University.

Emidio D'Andrea (2005)

B.S., M.A., Saint Peter's College.

John DeFilippis (2005) Adjunct Lecturer

B.S., Rutgers University; M.A., Seton Hall University; M.A., Saint Peter's College; Ed.D. Seton Hall University.

Clifford G. Doll* (1980) Adjunct Lecturer

B.S., Saint Peter's College; M.A., Montclair State University.

Michael Doody (2000) Adjunct Lecturer

B.S., M.B.A., Saint Peter's College.

Robert Fazio (2004) Adjunct Lecturer

B.A., M.A., Saint Peter's College.

Thomas Gentile (1992) Adjunct Lecturer

B.A., M.A., Saint Peter's College.

Henry F. Harty (1972) Professor Emeritus of Education

B.S., Saint Peter's College; M.S., Seton Hall University; Ed.D., Rutgers University.

Mark Hayes (2002) Adjunct Lecturer

B.A., M.A., New Jersey City University; Ph.D., Fordham University.

Frank Ianniruberto (2003) Adjunct Lecturer

B.A., Wagner College; M.S., Pace University; M.A., Ed.D., Columbia University.

James P. Jacobson* (1967) Associate Professor of Education

B.A., M.A., New Jersey City University; M.A., Saint Peter's College.

Thomas Mansheim* (1968) Associate Professor of Urban Studies and Public Policy

B.A., South Dakota; M.A., Detroit; M.S., Wisconsin (Milwaukee).

Donna Marciano (2001) Adjunct Lecturer

B.A., New Jersey City University; M.A., Saint Peter's College.

Thomas Matarazzo (2005) Adjunct Lecturer

B.A., St. Francis University; M.A., New Jersey City University; Ed.D., California Coast University; Ed.D., Seton Hall University.

Dennis McCarthy (2001) Adjunct Lecturer

B.A., Lehman College, CUNY; M.A., Hunter College, CUNY, Ph.D.; City University Graduate Center.

Joseph McLaughlin* (1987) Associate Professor

B.A., M.A., Saint Peter's College; Ed.D., Seton Hall University.

Debra Mercora (2000) Adjunct Lecturer

B.A., University of Delaware; M.A., Saint Peter's College; Ed.D., Seton Hall University.

Ernest Mignoli (2002) Adjunct Lecturer

B.A., Rutgers University; M.A., Saint Peter's College.

Sara O'Brien (1999) Associate Professor

B.A., M.A., College of William and Mary; Ed.D., Rutgers University.

Robert J. Paladino (2005) Adjunct Lecturer

B.A., M.A., New Jersey City University.

Joseph T. Pace (1992) Adjunct Lecturer

B.A., Saint Peter's College; M.A., Fordham University.

John Powers (1997) Adjunct Lecturer

B.A., Saint Peter's College; M.A., New York University; M.A., New School University; M.A., New Jersey City University.

Patrick Ragosta (2004) Adjunct Lecturer

B.A., Saint Peter's College; M.A., Columbia University.

Patricia A. Kowalski (2001) Adjunct Lecturer B.A., M.A., Saint Peter's College.

Anthony Sciarrillo, (2006) Professor

JD, Ed.D Seton Hall University

James M. Scanlon* (1981) Adjunct Lecturer

B.A., Iona College; M.A., Montclair State University; M.Ed., William Paterson University; Ph.D., Fordham University.

Brother Stephen Schlitte (2001) Adjunct Lecturer

B.A., Marist College; M.S., St. John's University; Ed.D., Fordham University.

Dennis Sevano* (1993) Adjunct Lecturer

B.A., New Jersey City University; M.A., Montclair State University.

Joan Shields (2005) Adjunct Lecturer

B.A., M.A., Saint Peter's College.

Charles Smith (2005) Lecturer

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Saint Peter's College Libraries

MAIN CAMPUS

David Hardgrove, Acting Director of the Libraries
B.A., Montclair State College; M.L.S., Rutgers University.

James E. Bongiovanni, Assistant Librarian for Electronic Resources
B.A., Monmouth University; M.L.I.S., Rutgers University.

Mark Graceffo, Senior Assistant Librarian
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Thomas J. Kenny*, Associate Librarian and Head of Public Services
B.A., Manhattan College; M.A., Columbia University; M.L.S., Pratt University;
Ph.D., New York University.

Mary Kinahan-Ockay, Archivist
B.A., Chestnut Hill College; Diploma in Anglo-Irish Literature, Trinity College,
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Ilona MacNamara, Assistant Librarian for Reference
B.S., New York University ;M. A., St. Peter's College; M.L.S., Rutgers
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Kerry Falloon, Assistant Librarian for Reference
B. A. Wagner, M.A., Ed. S., Seton Hall University, M.L.S., Rutgers University.

ENGLEWOOD CLIFFS CAMPUS

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Susie Choi, Assistant Librarian
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COMMUNICATION WITH THE COLLEGE

Main Campus: 2641 Kennedy Boulevard
Jersey City, New Jersey 07306-5997
Phone: 201-761-6000

Branch Campus: Hudson Terrace
Englewood Cliffs, New Jersey 07632-2899
Phone: 201-761-7480

South Amboy Site: Cardinal McCarrick High School
310 Augusta Street
South Amboy, New Jersey 08879
Phone: 732-727-0748

GRADUATE PROGRAM OFFICES*

MA Education & Certification Programs (JC)	2624 Kennedy Blvd	1st floor	(201)761-6473 graded@spc.edu
MBA Program (JC)	2624 Kennedy Blvd	2nd floor	(201) 761-6472 mba@spc.edu
MS Accountancy (JC)	2624 Kennedy Blvd	2nd floor	(201) 761-6472 msacct@spc.edu
MSN & Certificate Programs (EC)	Allison House	2nd floor	(201) 761-7490 msn@spc.edu

OTHER STUDENT SERVICES*

Graduate Admission (JC)	Graduate Programs House, 2624 Kennedy Blvd	1st floor	(201) 761-6470 gradadmit@spc.edu
Campus Ministry (JC)	Dineen Hall	Rm 134	(201) 761-7390
Career Services (JC)	Henneberry Hall	Rm 31	(201) 761-6400
College Store (JC)	McDermott Hall	Lower level	(201) 761-6490
College Store (EC)	Main Building	1st floor	(201) 761-7486
Computer Lab (EC)	Main Building	2nd floor	No Phone
Enrollment Services Center (EC)	Main Building	1st floor	(201) 761-7485
Enrollment Services Center (JC)	McDermott Hall	1st floor	(201) 761-6050
Bursar (JC)	McDermott Hall	2 nd floor	(201) 761-7440
Financial Aid (JC)	Enrollment Services Center	1st floor	(201) 761-6050
Library (JC)	O'Toole Library		(201) 761-6461
Library (EC)	Main Building	1st floor	(201) 761-7488
Recreational Life Center (JC)	Yanitelli Life Center	Lower level	(201) 761-7308
Registrar (JC)	Enrollment Services Center	1st floor	(201) 761-6050
Registrar/Bursar (EC)	Main Building	1st floor	(201) 761-7485
Security Office (JC)	Saint Peter Hall	1 st floor	(201) 761-7400
Veterans' Information (JC)	Registrar's Office,	1st floor	(201) 761-6050

*Locations designated (JC) are on the Jersey City campus designated (EC) are on the Englewood Cliffs campus

DIRECTIONS TO THE JERSEY CITY CAMPUS

From the New Jersey Turnpike:

Take the NJ Turnpike to Exit 14C (Grand Street). At the first traffic light, turn left onto Montgomery Street. Follow Montgomery Street through 5 traffic lights (2 miles) and through the intersection of Kennedy Boulevard. The parking garage will be on the right.

From Kennedy Boulevard southbound:

Bear right at the traffic light at Journal Square, remaining on Kennedy Boulevard. Go through 8 traffic lights and turn right onto Montgomery Street. Proceed down the street to the parking garage on the right.

From the West:

Take Route 22 or Route 78 East to the NJ Turnpike North, and proceed as above; OR Take Route 3 East to the NJ Turnpike South, and proceed as above.

From the East:

Take the George Washington Bridge to the NJ Turnpike South, and proceed as above; OR Take the Lincoln Tunnel, stay left, and follow signs for Kennedy Boulevard (southbound) to Jersey City, and proceed as above; OR Take the Holland Tunnel, stay right, and follow signs for Kennedy Boulevard, Jersey City. Turn left onto Kennedy Boulevard, and proceed as above.

From the PATH:

Take the PATH train to Journal Square. Then: Walk (1 mile) along Kennedy Boulevard to the campus; OR Take the #15 NJ Transit Line bus (from the Transportation Center) to Kennedy Boulevard and Glenwood Avenue.

DIRECTIONS TO ENGLEWOOD CLIFFS CAMPUS

From Edgewater, North Bergen, West New York, and Weehawken:

Take River Road (Route 505) North. River Road becomes Hudson Terrace in Fort Lee. After the George Washington Bridge overpass, continue on Hudson Terrace 1.5 miles to the campus entrance on the right. (The College is 4.5 miles-approximately a 12-minute ride-from Edgewater Commons on River Road.)

From Routes 4, 46, 80 and I-95:

As you approach the George Washington Bridge, follow signs for the Palisades Interstate Parkway (PIP) and Route 9W. At the fork of the PIP and Route 9W, take Route 9W. Go through several traffic lights. Turn right at

Charlotte Place and follow it to the end. Turn left onto Hudson Terrace. Take the first right onto the campus.

From the north via the Palisade Interstate Parkway (PIP):

Take the PIP South to Palisade Avenue (Exit 1). At the end of the ramp, make a left and an immediate right onto Hudson Terrace. Take the first left onto the campus.

From the north via route 9W:

Take Route 9W south to the intersection at Palisade Avenue in Englewood Cliffs. Turn left onto Palisade Avenue. Take the first right onto Hudson Terrace. Take the first left onto the campus.

DIRECTIONS TO WATERFRONT SITE

At the waterfront, Saint Peter's College uses the classrooms in Saint Peter's Prep, located at the intersection of Warren and Grand Streets, for evening courses. Since most train and bus lines in New Jersey pass through Newark, Hoboken, or Jersey City, Prep is a quick PATH ride and walk from virtually anywhere.

By PATH trains to Grove Street:

Walk 3 blocks south on Marin Boulevard to Warren Street. Turn left at Warren and continue 2 blocks to Grand Street. The entrance used for evening classes faces Warren Street.

By bus to Exchange Place:

Walk 2 blocks west on Montgomery Street to Warren Street. Turn left at Warren Street and walk one and one-half blocks. The entrance used for evening classes faces Warren Street.

By car from Kennedy Boulevard:

Take Kennedy Boulevard to Montgomery Street (Saint Peter's boulevard location). Turn east on Montgomery Street and proceed toward the waterfront approximately two miles to Warren Street. Make a right onto Warren Street. Proceed one and one-half blocks. The entrance used for evening classes faces Warren Street. Parking is behind the building used for evening classes.

By car from outside Hudson County:

Take the New Jersey Turnpike to Exit 14C. About 1.5 miles after the toll booth, exit at Jersey City/Grand Street. At the bottom of the ramp, make your

first right-hand turn onto York Street. Proceed nine blocks to Warren Street, make a right, then make your first right onto Grand Street. The entrance used for evening classes faces Warren Street. Parking is behind the building used for evening classes.

DIRECTIONS TO CARDINAL MCCARRICK HIGH SCHOOL, SOUTH AMBOY

From the North:

Take NJ Turnpike to Exit 11. Follow signs for the Garden State Parkway. Do NOT take the road marked "The Amboys" as you approach the Garden State Parkway. Cross the Raritan River (Driscoll Bridge). Immediately after the bridge, stay to the right, pay the toll, and take Exit 124 (marked South Amboy). At the end of the ramp, make a left. Proceed through the traffic light and follow the road to the STOP sign. Make a left onto Main Street. Continue to next traffic light. Make a right at the light, onto North Stevens Avenue. Make a right after the Deli. Proceed beyond the elementary school to the parking lot. Park at the front of the lot. Go up the stairs, turn left and go to the main entrance of the school.

From the South:

Take the Garden State Parkway to Exit 117. Take the right ramp onto Route 35/36 in the direction of Hazlet/Keyport/Aberdeen. Take the right ramp onto Route 35 in the direction of Matawan/Hazlet/Middletown. Continue on Route 35 approximately 6 miles. Road name changes to Route 9. Keep right onto ramp. Turn right onto Route 670 (Washington Avenue). Bear left onto Main Street. Turn right onto North Stevens Avenue. Make a right after the Deli. Proceed beyond the elementary school to the parking lot. Park at the front of the lot. Go up the stairs, turn left and go to the main entrance of the school.

From the West:

Take Interstate 287 to the Garden State Parkway. Follow the first set of directions above.

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