

Visiting/Non-Matriculated Registration Form



Check the appropriate category:

- Never attended Saint Peter's. I am currently enrolled in a degree program or have graduated from another university.
- Previously attended Saint Peter's and request to add a non-matriculated program to my academic record. I understand that a new non-matriculated program will be added to my record and a new GPA will be calculated based on courses completed in the non-matriculated program. I am permitted to register for a maximum of 12 credits in total before I must officially apply to the University and pursue a degree program.

Applicant Information											
ID/SSN										DOB	
Name											
Address											
City							State		Zip		
Email											
Cell #							Home #				
Emergency Contact Information											
Name							Relationship				
Phone											
For Visiting Students - Institution you are currently attending:											

Visiting students must present ONE of the following documents to the Enrollment Services Center:

1. Permission letter from the university the student is attending stating the course number, title and authorization by a university official, or a
2. College transcript of a previous institution attended. To enroll in graduate course (s), transcript must reflect Bachelor degree confirmation.

Registration Term:

- Fall
- Winter
- Spring
- Summer

Course No.
Department-Number-Section (ex: CM-117-JS1)

I acknowledge that it is my responsibility to be informed of all academic policies and procedures:

If I wish to DROP or WITHDRAW I understand I must comply with the deadlines as they appear on the academic calendar.
<http://www.saintpeters.edu/academic-calendar>

If I wish to have these courses reported to a home institution, I will make a transcript request and pay the associated transcript fee. To order a transcript visit SPIRIT Online or <https://iwantmytranscript.com/saintpeters>

I accept responsibility for payment of all charges in connection with the above registration, including penalties and collection charges should my account become delinquent, which may be based on a percentage at a maximum of 33% of the debt, and all costs and expenses, including reasonable attorney's fees, which are incurred in collection efforts for any amount not paid when due. If you receive financial aid and enroll for less than full-time, check with your financial aid counselor to see what effect it may have on your financial aid package. All fees are non-refundable once the term begins. To view the refund policy, please visit www.saintpeters.edu/refund

Student Signature _____ **Date** _____

*Please note this may take up to 5 business days for processing.